

Tyler Parks and Recreation

What's New in 2018.5

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Tyler Parks and Recreation

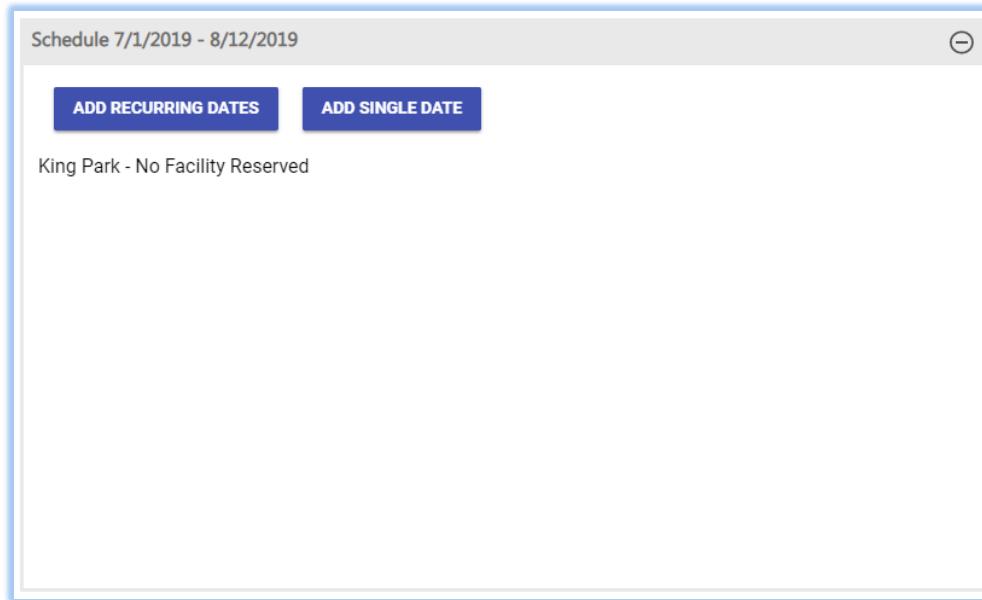
What's New in 2018.5

ADMINISTRATION

FLEXIBLE CLASS SCHEDULING

Parks & Rec > Class > Search > Create/Edit

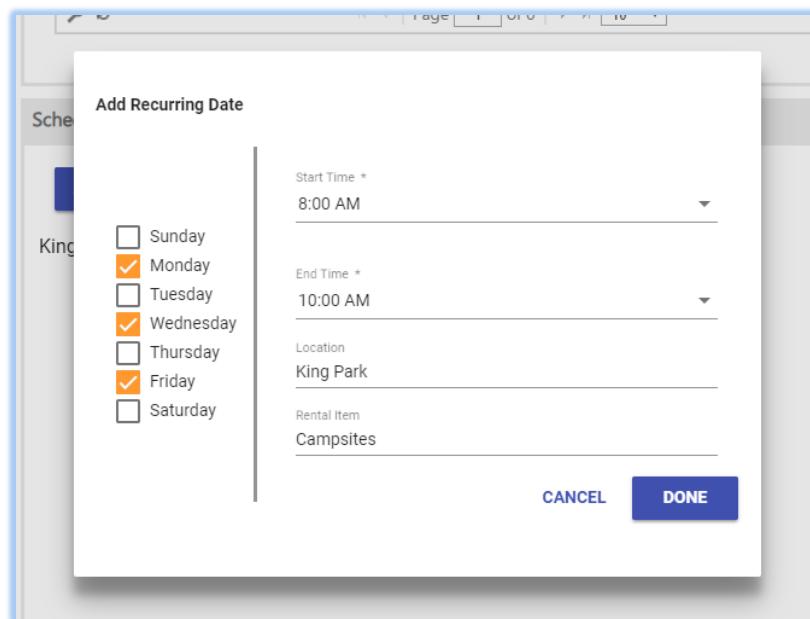
Classes and associated rental items no longer are limited to a fixed schedule based on Monday through Sunday. To provide flexibility, the **Hours** and **Recreation Items** sections on the Class Details page have been replaced by a **Schedule** section that allows for the variable scheduling and selection of locations and rental items:



The start and end dates of a selected class display in the section header. Below the section header are buttons to add recurring and single dates. The section also shows the location that has been selected for the class and, if applicable, the facility reserved.

RECURRING DATES

To schedule recurring dates for a class, click the **ADD RECURRING DATES** button. In the dialog that opens, select, at minimum, the days and the start and end times:



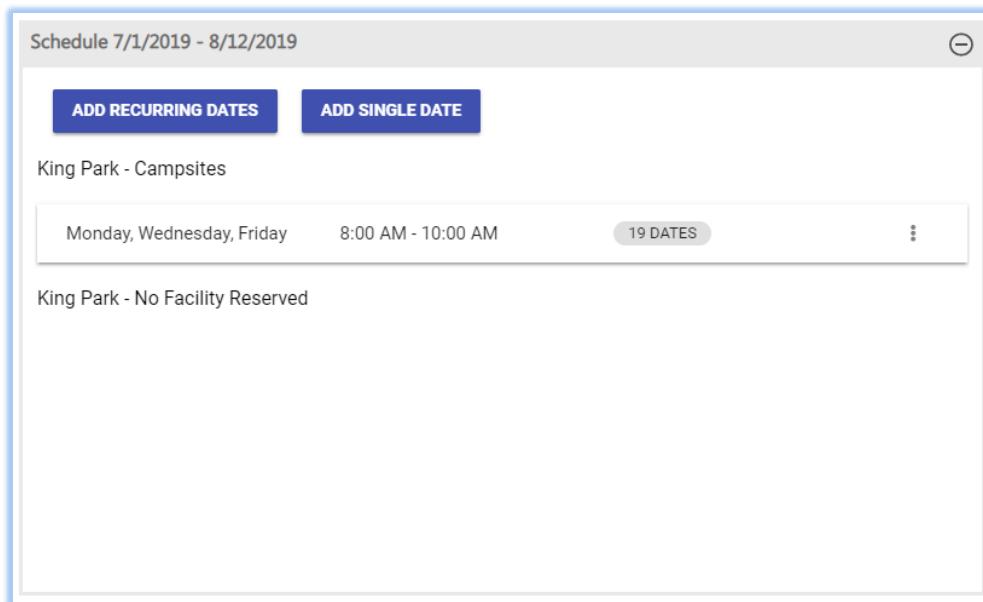
The dialog also contains fields for selecting the class location and, if applicable, rental item, such as a specific facility within the location.

To select a *Rental Item*, first select the *Location*, then the *Rental Item*. Selecting a *Location* filters the selections on the *Rental Item* drop-down to those that are valid for the location only.

Note: Selecting a facility marks it on the facility calendar as unavailable for renting during the scheduled time of the class.

When finished, click **DONE**. The **Schedule** section refreshes, displaying the new entry, including the total number of dates, on an expandable card:

What's New in Tyler Parks and Recreation 2018.5



The screenshot shows a software interface for scheduling. At the top, it says "Schedule 7/1/2019 - 8/12/2019" with a close button. Below that are two buttons: "ADD RECURRING DATES" and "ADD SINGLE DATE". The main content area has a heading "King Park - Campsites". Under this heading, there is a card with the following details: "Monday, Wednesday, Friday" and "8:00 AM - 10:00 AM". To the right of these details is a button labeled "19 DATES" and a three-dot menu icon. Below this card, there is another heading "King Park - No Facility Reserved".

As shown in the image above, cards are grouped under headings containing their corresponding locations and rental items.

For cards that do not have specific locations selected, the heading defaults the location selected in the **Setup** section of the Class Details page. For cards that do not have specific rental items selected, the heading displays “No Facility Reserved” next to the location.

To view the complete list of class dates or remove individual dates from the list, click the card to expand it:

What's New in Tyler Parks and Recreation 2018.5

Schedule 7/1/2019 - 8/12/2019

ADD RECURRING DATES **ADD SINGLE DATE**

King Park - Campsites

Monday, Wednesday, Friday	8:00 AM - 10:00 AM	19 DATES	⋮
<input checked="" type="checkbox"/> Monday	07/01 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	07/03 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	07/05 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	07/08 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	07/10 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	07/12 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	07/15 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	07/17 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	07/19 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	07/22 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	07/24 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	07/26 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	07/29 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	07/31 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	08/02 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	08/05 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Wednesday	08/07 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Friday	08/09 8:00 AM - 10:00 AM		
<input checked="" type="checkbox"/> Monday	08/12 8:00 AM - 10:00 AM		

King Park - No Facility Reserved

The expanded card shows all scheduled class dates and times that fall within the date range of the class.

If you need to make a custom change and remove specific days from the list, deselect the corresponding check boxes.

To edit the days, start and end times, location or rental item of the recurring schedule itself, click the action menu represented by the vertical ellipses on the right side of the card:



What's New in Tyler Parks and Recreation 2018.5

Schedule 7/1/2019 - 8/12/2019

ADD RECURRING DATES **ADD SINGLE DATE**

King Park - Campsites

Monday, Wednesday, Friday 8:00 AM - 10:00 AM 19 DATES

⋮

Edit Recurring Date

Start Time * 8:00 AM

End Time * 10:00 AM

Location King Park

Rental Item Campsites

CANCEL **UPDATE**

<input checked="" type="checkbox"/> Monday	08/05 8:00 AM - 10:00 AM
<input checked="" type="checkbox"/> Wednesday	08/07 8:00 AM - 10:00 AM
<input checked="" type="checkbox"/> Friday	08/09 8:00 AM - 10:00 AM
<input checked="" type="checkbox"/> Monday	08/12 8:00 AM - 10:00 AM

King Park - No Facility Reserved

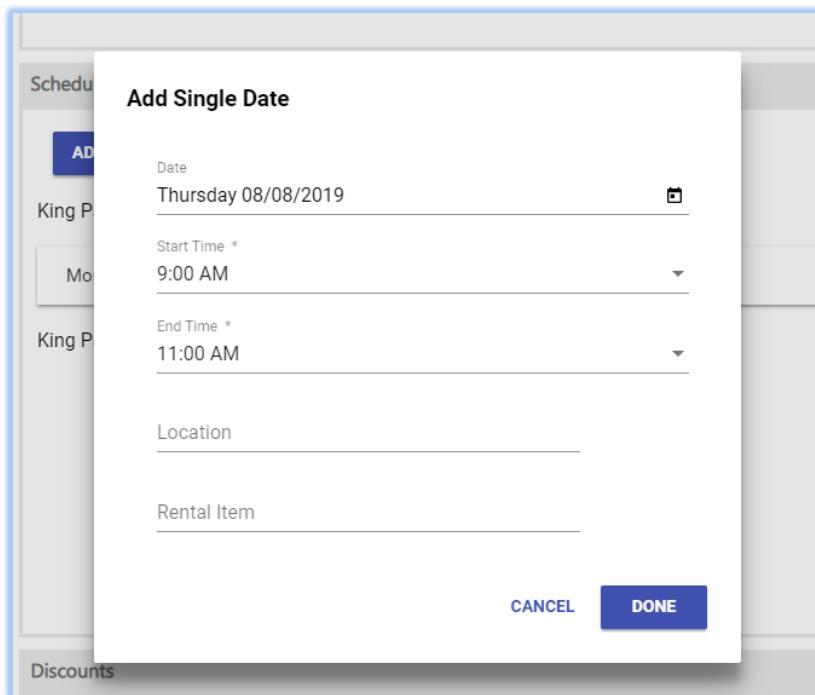
Note: Editing a recurring schedule resets any custom changes to their default states.

To add another series of recurring days for the same class, click the **ADD RECURRING DATES** button again to repeat the process.

SINGLE DATES

To schedule single dates for a class, click the **ADD SINGLE DATE** button. In the dialog that opens, select, at minimum, the day and the start and end times:

What's New in Tyler Parks and Recreation 2018.5

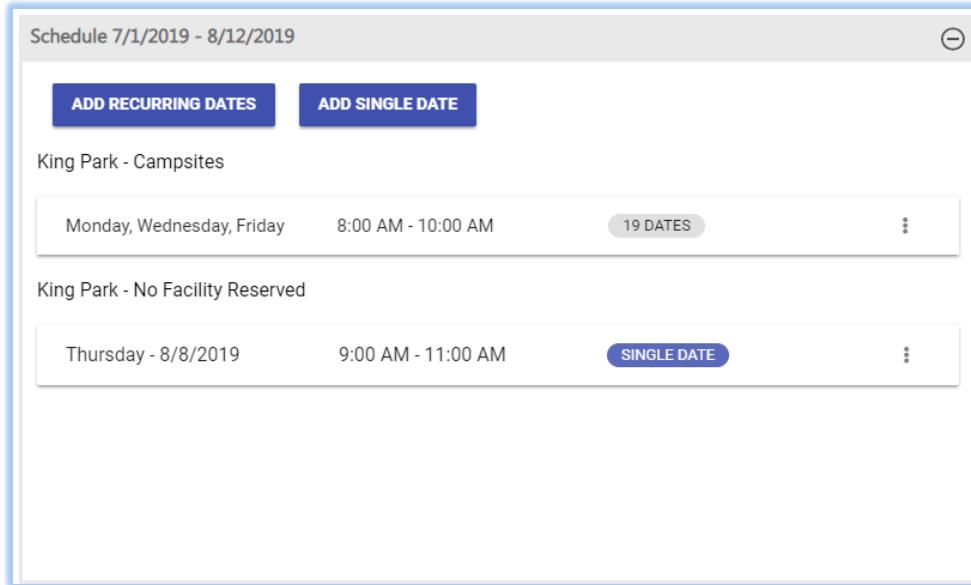


The screenshot shows a modal dialog box titled "Add Single Date". It contains the following fields:

- Date: Thursday 08/08/2019
- Start Time *: 9:00 AM
- End Time *: 11:00 AM
- Location: (empty)
- Rental Item: (empty)

At the bottom of the dialog are two buttons: "CANCEL" and "DONE".

When finished, click **DONE**. The Schedule section refreshes, displaying the new single-date entry on a card:



The screenshot shows the "Schedule 7/1/2019 - 8/12/2019" section. It displays two entries:

- King Park - Campsites**:
Monday, Wednesday, Friday 8:00 AM - 10:00 AM 19 DATES
- King Park - No Facility Reserved**:
Thursday - 8/8/2019 9:00 AM - 11:00 AM SINGLE DATE

VIEW SCHEDULE

If a recurring schedule has been edited or a single date has been added to a schedule, a *View Schedule* link appears at various points in the class registration process:

What's New in Tyler Parks and Recreation 2018.5

Parks & Rec > Class Registration > Create

Class Registration Create

Parks & Rec >> Class Registration >> Class Registration Create

SELECT PAYER REGISTER CLASS CONFIRM ORDER PAY INVOICE

Keyword	Class Number	Class Type	Location	
<input type="text"/>	<input type="text"/>	<input type="button" value="- Select -"/>	<input type="button" value="- Select -"/>	
Gender	Age	Start Date	End Date	
<input type="button" value="- Select -"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	
Instructor	Category	Day of the Week		
<input type="button" value="- Select -"/>	<input type="button" value="- Select -"/>	<input type="button" value="- Select -"/>		

Class	Description	Date	Fee	Age	Total Result: 25
Adolescent Flag Football Location: Foreside Field 07-2018-000410	Flag Football for Adolescents. • For 11-17 year olds Rules 1. Each person will wear 2 flags 2. You're out if both flags are pulled off 3. No Tackling. You're out if you tackle	Start Date: 5/11/2018 12:00:00 AM End Date: 5/11/2019 12:00:00 AM	\$20.00 \$25.00 View Schedule	Ages: 1 - 99 Non-Resident: Gender: Coed Discounts Available	Details
Baseball Fundamentals Location: Afton Community Center (ACC) 08-2018-000458		Start Date: 8/27/2018 12:00:00 AM End Date: 8/31/2019 12:00:00 AM	\$75.00 \$75.00 View Schedule	Ages: 5 - 75 Non-Resident: Gender: Male	Details
ClassTypeTest Location: Bowling Bowl ACG-11-2018-000467		Start Date: 11/2/2018 12:00:00 AM End Date: 12/31/2018 12:00:00 AM	\$0.00 \$0.00 View Schedule	Ages: 0 - 99 Non-Resident: Gender: Coed	Details

Clicking the link opens a Schedule pop-up containing a chronologically ordered list of all dates and times scheduled for the class:

What's New in Tyler Parks and Recreation 2018.5

Class Registration Create

Parks & Rec >> Class Registration

SELECT PAYER

Keyword

Gender

- Select -

Instructor

- Select -

Class ▾

Adolescent Flag Football
Location: Foreside Field
07-2018-000410

Baseball Fundamentals
Location: Afton Community Center (ACC)
08-2018-000458

Schedule

Friday, May 11 2018	03:30 PM - 06:00 PM
Monday, May 14 2018	03:30 PM - 06:30 PM
Tuesday, May 15 2018	03:30 PM - 06:30 PM
Wednesday, May 16 2018	03:30 PM - 06:30 PM
Thursday, May 17 2018	03:30 PM - 06:30 PM
Friday, May 18 2018	03:30 PM - 06:00 PM
Monday, May 21 2018	03:30 PM - 06:30 PM
Tuesday, May 22 2018	03:30 PM - 06:30 PM
Wednesday, May 23 2018	03:30 PM - 06:30 PM
Thursday, May 24 2018	03:30 PM - 06:30 PM
Friday, May 25 2018	03:30 PM - 06:00 PM
Monday, May 28 2018	03:30 PM - 06:30 PM
Tuesday, May 29 2018	03:30 PM - 06:30 PM

Total Times: 62

CLOSE

The *View Schedule* link also appears during the registration process from the citizen portal.

RENTAL REGISTRATIONS

Parks & Rec > Rental Registration > Create

The Rental Registration Create process has been redesigned to make it easy for you to view and select available locations and their associated rental facilities and prices before scheduling and booking the rentals.

RENTAL REGISTRATION CREATE

On the first page of the rental registration create process, all locations as of today's date appear on individual cards arranged alphabetically:

Rental Registration Create

[Parks & Rec >> Rental Registration >> Rental Registration Create](#)

Rental - Reservations

Date: Duration Type:

Reservation Type: Location:

Select a Location NEXT

18 Available

<input type="checkbox"/> Affton Community Center (ACC)	9 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>
<input type="checkbox"/> Bowling Bowl	6 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>
<input type="checkbox"/> Ebsworth Park	7 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>
<input type="checkbox"/> Faust Park	12 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>
<input type="checkbox"/> Field House	3 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>
<input type="checkbox"/> Foreside Recreational Facility	1 Facilities	<input type="button" value="VIEW"/>	<input type="button" value="▼"/>

To focus the list, use the *Duration Type*, *Reservation Type* and *Location* filters at the top of the page.

Note: The duration types are hourly, half day and daily, and the available selections on the drop-down are set up at Administration > Parts & Rec. Setup > Available Type.

Each card shows the number of associated facilities. To display an alphabetical list of the facilities, click the chevron  on the far-right side of a card:

What's New in Tyler Parks and Recreation 2018.5

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental - Reservations

Date: Tuesday 11/27/2018 Duration Type *

Reservation Type * Location

Select a Location NEXT

18 Available

<input type="checkbox"/> Afton Community Center (ACC)	9 Facilities	VIEW	^
Buffer Rental	Aquatic Center	Price: \$20.00 Non-Resident: \$25.00	GO TO CALENDAR
Delete	Aquatic Center	Price: \$20.00 Non-Resident: \$25.00	GO TO CALENDAR
Fitness Room	Room	Price: \$0.00 Non-Resident: \$0.00	GO TO CALENDAR
Gathering Great Room	Aquatic Center	Price: \$50.00 Non-Resident: \$55.00	GO TO CALENDAR
Gathering Room A	Aquatic Center	Price: \$50.00 Non-Resident: \$55.00	GO TO CALENDAR
Gathering Room B	Aquatic Center	Price: \$50.00 Non-Resident: \$55.00	GO TO CALENDAR
Meeting Room	Room	Price: \$30.00 Non-Resident: \$30.00	GO TO CALENDAR
multidaytest	Aquatic Center	Price: \$0.00 Non-Resident: \$0.00	GO TO CALENDAR

Each facility shows the reservation type and price and contains a link to the Rental Reservations calendar.

To continue the rental registration process, select check boxes next to any locations that contain rental items you may want to reserve, and click the **NEXT** button:

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental - Reservations

Date: Tuesday 11/27/2018

Reservation Type *: Faust Park

Select a Location

18 Available

<input type="checkbox"/> Afton Community Center (ACC)	9 Facilities	<input type="button" value="VIEW"/>
<input type="checkbox"/> Bowling Bowl	6 Facilities	<input type="button" value="VIEW"/>
<input type="checkbox"/> Ebsworth Park	7 Facilities	<input type="button" value="VIEW"/>
<input checked="" type="checkbox"/> Faust Park	12 Facilities	<input type="button" value="VIEW"/>
<input checked="" type="checkbox"/> Field House	3 Facilities	<input type="button" value="VIEW"/>
<input type="checkbox"/> Foreside Recreational Facility	1 Facilities	<input type="button" value="VIEW"/>

The Rental Reservations calendar opens:

What's New in Tyler Parks and Recreation 2018.5

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental - Reservations

NEW RESERVATION

CHECKOUT

Location: **Faust Park**

Rental Item

+

< > today

Nov 25 – Dec 1, 2018

month week day list

	Sun 11/25	Mon 11/26	Tue 11/27	Wed 11/28	Thu 11/29	Fri 11/30	Sat 12/1
12am							
1am							
2am							
3am							
4am							
5am							
6am							
7am							
8am							

Click in the *Rental Item* field to select from a drop-down of the facilities that are available for the selected location:

Location: **Faust Park**

Rental Item

+

< > today

Nov 25 –

week day list

	Sun 11/25	Mon 11/26	Tue 11/27		Sat 12/1
12am					
1am					
2am					
3am					

Faust Hourly

Faust Multi-Day

Faust One Session

Faust Park Area 1

Faust Park Area 2

Once you have selected a facility, the calendar reloads to show the available rental times in the unshaded areas:

What's New in Tyler Parks and Recreation 2018.5

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental - Reservations

NEW RESERVATION

CHECKOUT

Location: Faust Park Rental Item: Faust Hourly

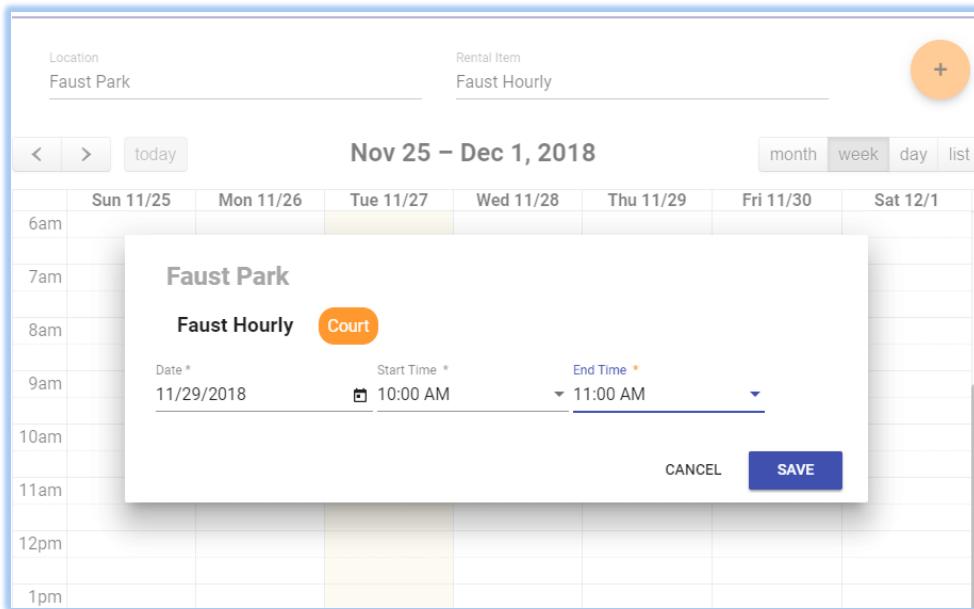
+

< > today **Nov 25 – Dec 1, 2018** month week day list

	Sun 11/25	Mon 11/26	Tue 11/27	Wed 11/28	Thu 11/29	Fri 11/30	Sat 12/1
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							

To reserve a time, click directly on the day and start time in the unshaded area, or click the orange plus button **+** above the calendar. In either instance, a date-time dialog opens for you to select and save the appropriate entries:

What's New in Tyler Parks and Recreation 2018.5



Location: Faust Park Rental Item: Faust Hourly

Nov 25 – Dec 1, 2018

month week day list

Sun 11/25	Mon 11/26	Tue 11/27	Wed 11/28	Thu 11/29	Fri 11/30	Sat 12/1
6am						
7am	Faust Park					
8am	Faust Hourly Court					
9am	Date *	Start Time *	End Time *			
10am	11/29/2018	10:00 AM	11:00 AM			
11am	CANCEL SAVE					
12pm						
1pm						

Note: The types of fields on this dialog vary according to the facility reservation type, i.e., whether it is hourly, half day or daily, and only the times that have not been reserved already display on the time drop-downs.

If you want to try another location, clear the *Location* field, and select from a drop-down of your previously selected locations:

What's New in Tyler Parks and Recreation 2018.5

Rental Registration Create

[Parks & Rec](#) >> Rental Registration >> Rental Registration Create

Rental - Reservations

NEW RESERVATION

CHECKOUT

Location

Faust Park

Field House

5 – Dec 1, 2018

Rental Item

Faust Hourly

+

	Sun 11/25	Mon 11/26	Tue 11/27	Wed 11/28	Thu 11/29	Fri 11/30	Sat 12/1
8am							
9am							
10am							
11am							
12pm							
1pm							

Once you have saved a reservation, a card showing the reservation date, time and rental item displays above the calendar, and the day and time slot is shaded in blue-gray on the calendar:

What's New in Tyler Parks and Recreation 2018.5

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental - Reservations

11/29/2018 10:00 AM - 11:00 AM Faust Hourly CHECKOUT

Location: Faust Park +

Nov 25 – Dec 1, 2018 month week day list

	Sun 11/25	Mon 11/26	Tue 11/27	Wed 11/28	Thu 11/29	Fri 11/30	Sat 12/1
6am							
7am							
8am							
9am							
10am					10:00 - 11:00 Reserved - Faust Hourly		
11am							
12pm							
1pm							

To change the day or time of a saved reservation, click the card or the shaded area in the calendar, and the date-time dialog opens, enabled for editing. To discard a reservation, click the trash can icon on the card.

You may make as many reservations as you need, and a card displays for each one.

CHECKOUT

Clicking the **CHECKOUT** button takes you to the Rental Details & Acknowledgements page containing add-ons, required disclaimers and custom fields, if applicable:

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Rental Details & Acknowledgements

BACK NEXT

Affton Community Center (ACC) - Fitness Room

Fitness Room

The fitness room has seven dual fitness stations, two recumbent bikes, three treadmills, an elliptical, a low impact tread master and free weights. An adult must accompany children ages 14-16. Children age 17 must have a parental release form. Call for fee information.

By checking this box, I certify that I have read, understand and agree to the terms shown here
* You have to agree to the terms to proceed

12/26/2018 
09:00 AM - 10:00 AM
Fitness Room

Available Add - Ons

Account Credit Add On - \$15.00

Quantity
1

Supplemental Data

Add Adult Registration - \$5.00

Quantity
1

If multiple facilities have been selected, the additional items are grouped under the appropriate facility cards:

Rental Registration Create

[Parks & Rec](#) >> Rental Registration >> Rental Registration Create

Rental Details & Acknowledgements

BACK [NEXT](#)

Affton Community Center (ACC) - Fitness Room

Fitness Room By checking this box, I certify that I have read, understand and agree to the terms shown here

The fitness room has seven dual fitness stations, two recumbent bikes, three treadmills, an elliptical, a low impact tread master and free weights. An adult must accompany children ages 14-16. Children age 17 must have a parental release form. Call for fee information.

12/26/2018 09:00 AM - 10:00 AM Fitness Room	12/26/2018 10:00 AM - 11:00 AM Fitness Room
---	---

Available Add - Ons

Account Credit Add On - \$15.00 Quantity 1 Supplemental Data	Account Credit Add On - \$15.00 Quantity 1 Supplemental Data
---	---

Add Adult Registration - \$5.00 Quantity 1	Add Adult Registration - \$5.00 Quantity 1
--	--

If you are scheduling the same facility in multiple time slots, after making item selections for one facility, you may click a button to have the same selections applied automatically to the other facilities:

What's New in Tyler Parks and Recreation 2018.5

<p>T-Shirt - \$9.00</p> <p>Quantity 2</p> <p>Color _____</p>	<p>T-Shirt - \$9.00</p> <p>Quantity 1</p> <p>Color _____</p>
<p>Lunch - \$10.00</p> <p>Quantity 2</p> <p>Lunch Test _____</p>	<p>Lunch - \$10.00</p> <p>Quantity 1</p> <p>Lunch Test _____</p>
<p>Number Of Attendees 0</p> <p>Tee Shirt _____</p> <p>Height"'">& _____</p> <p>Medical Release Req... ▾</p>	<p>Number Of Attendees 0</p> <p>Tee Shirt _____</p> <p>Height"'">& _____</p> <p>Medical Release Req... ▾</p>
<p>Apply these selection(s) to all Fitness Room</p>	

ADD PAYER

The *Add Payer* field has been moved to the last step of the rental registration create process. This step also displays the registration date:

Rental Registration Create

Parks & Rec >> Rental Registration >> Rental Registration Create

Registration Date: **12/23/2018**

BACK NEXT

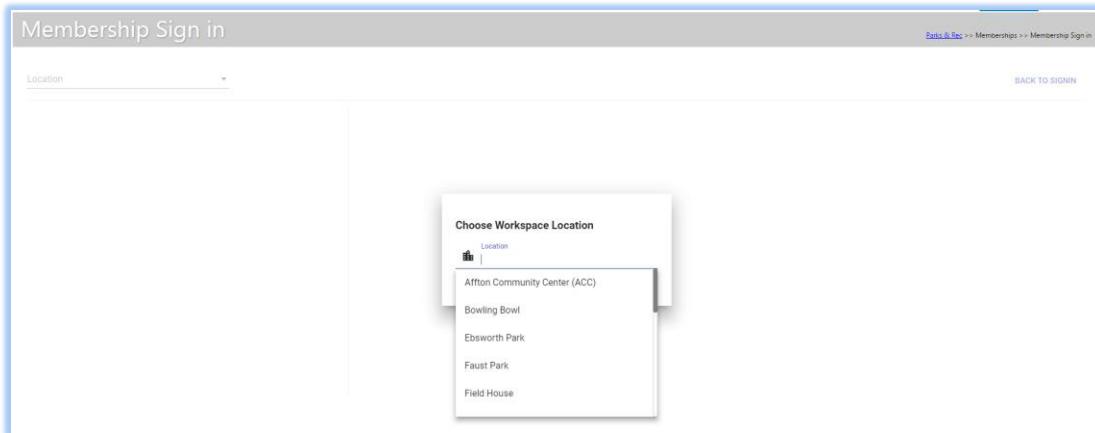
Add Payer*

MEMBERSHIPS

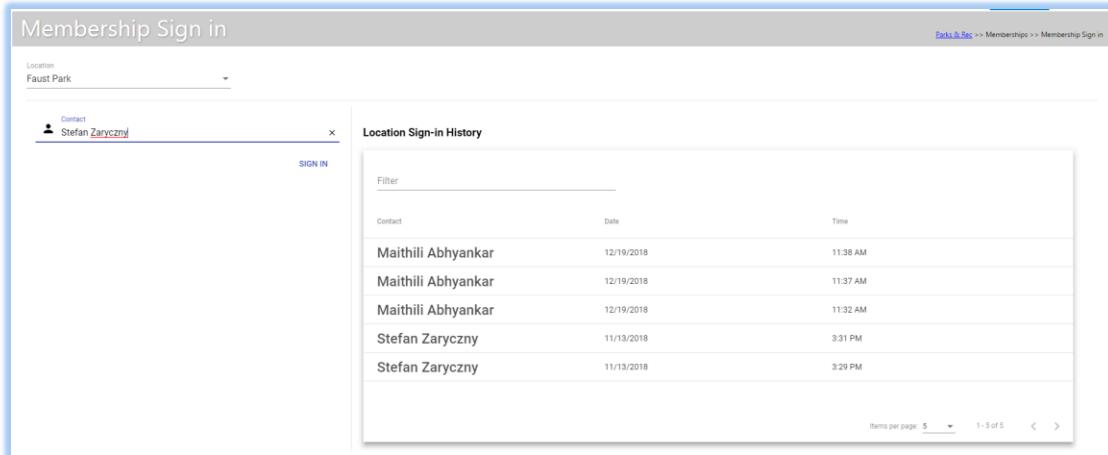
Parks & Rec > Memberships > Sign In

Providing a cleaner, more intuitive user experience, the Membership Sign In process has been redesigned to let you select the location you are working from, track location sign-in history, view usage-based memberships and deduct usages, view membership privileges and locations and print and link membership cards manually or with a scanner.

Clicking the *Sign In* link opens a page that asks you to select the workspace location you will be signing members into:



Once you have selected a location, the main Membership Sign In page displays:



Contact	Date	Time
Maithili Abhyankar	12/19/2018	11:38 AM
Maithili Abhyankar	12/19/2018	11:37 AM
Maithili Abhyankar	12/19/2018	11:32 AM
Stefan Zaryczny	11/13/2018	3:31 PM
Stefan Zaryczny	11/13/2018	3:29 PM

Items per page: 5 1-5 of 5 < >

A **Location Sign-in History** displays in the right panel of the page, showing a list of the contacts who have signed in, along with the dates and times of sign-in.

Use the *Filter* field to focus the list. To sort the list by *Contact*, *Date* or *Time*, click the corresponding column header.

What's New in Tyler Parks and Recreation 2018.5

The left panel contains *Location* and *Contact* fields. The workspace location selected in the first step defaults in the *Location* field. If necessary, you may change the location by clicking in the field and selecting from a drop-down of available locations.

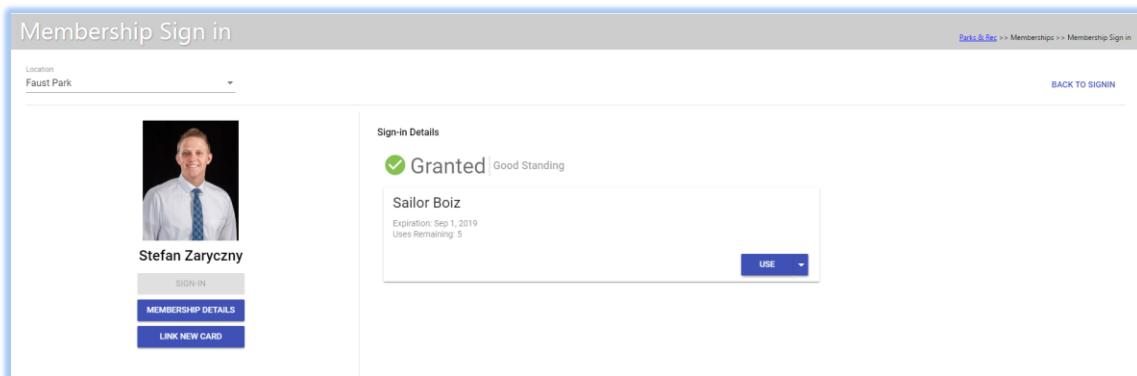
If a contact has a membership card, scan the card to navigate automatically to the **Sign-in Details**.

If a contact does not have a membership card to be scanned, click in the *Contact* field. The drop-down contains all contacts, sorted alphabetically by last name, who hold or have held at least one membership to any location in the system. Email addresses also are shown next to the contact names.

You may scroll and select the contact from the list or type the contact's name in the field. As you type, the list of names filters accordingly.

Once you select the contact's name, click the **SIGN IN** button.

On the following page, the right panel contains the **Sign-in Details**, and the left panel contains the location and the contact:



Membership Sign in

Location: Faust Park

Sign-in Details

Granted Good Standing

Sailor Boiz

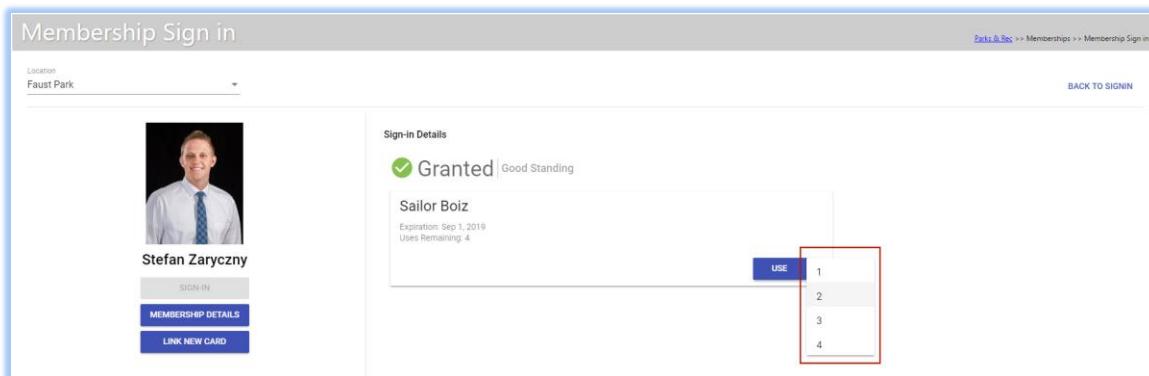
Expiration: Sep 1, 2019

Uses Remaining: 5

USE

The **Sign-in Details** show the membership providing access to the location, the membership expiration date and the number of uses remaining. If the contact has multiple memberships, the one that expires first is shown, and usage is deducted from that one.

To deduct one use, click the **USE** button. To deduct multiple uses, click the prompt on the right side of the button, and select the number from the drop-down:



Membership Sign in

Location: Faust Park

Sign-in Details

Granted Good Standing

Sailor Boiz

Expiration: Sep 1, 2019

Uses Remaining: 4

USE

The number you select appears in parentheses on the **USE** button:

What's New in Tyler Parks and Recreation 2018.5

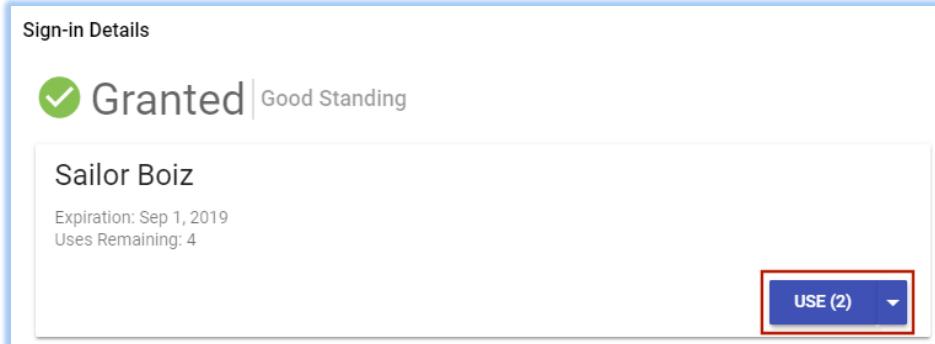
Sign-in Details

 Granted | Good Standing

Sailor Boiz

Expiration: Sep 1, 2019
Uses Remaining: 4

USE (2) ▾



To deduct the uses, click the button. The name of the button changes to **LOGGED** and is disabled, and the number of *Uses Remaining* is adjusted accordingly:

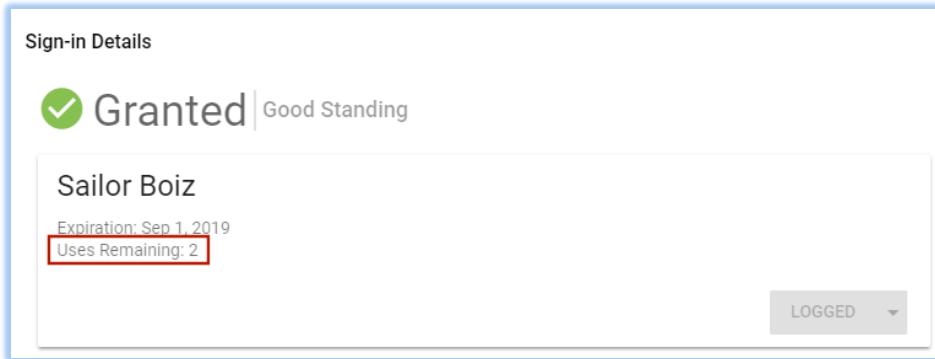
Sign-in Details

 Granted | Good Standing

Sailor Boiz

Expiration: Sep 1, 2019
Uses Remaining: 2

LOGGED ▾



If a membership provides unlimited access, the **USE** button and the number of *Uses Remaining* do not appear in the panel.

To view a contact's complete list of memberships and membership cards, click the **MEMBERSHIP DETAILS** button in the left panel:

Membership Sign in

Location: Faust Park


Stefan Zaryczny

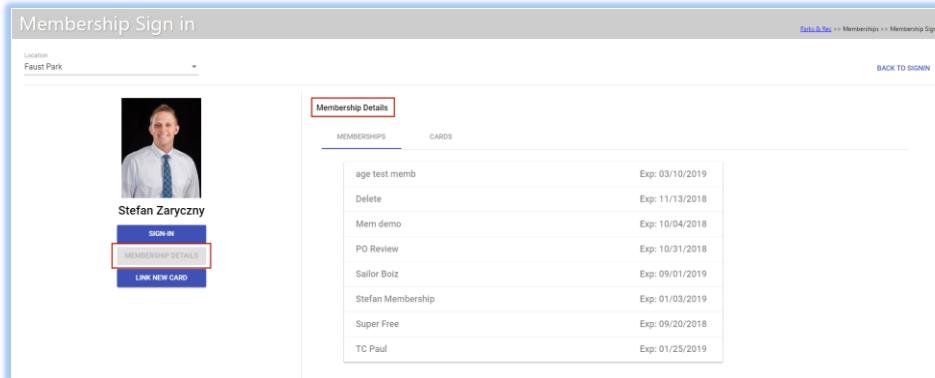
SIGN-IN
MEMBERSHIP DETAILS ▾
LINK NEW CARD

Membership Details

MEMBERSHIPS **CARDS**

Membership	Expiration
age test memb	Exp: 03/10/2019
Delete	Exp: 11/13/2018
Mem demo	Exp: 10/04/2018
PO Review	Exp: 10/31/2018
Sailor Boiz	Exp: 09/01/2019
Stefan Membership	Exp: 01/03/2019
Super Free	Exp: 09/20/2018
TC Paul	Exp: 01/25/2019

[BACK TO SIGN IN](#)



Memberships display on individual cards on the **Memberships** tab. To view the privilege and location associated with a membership, click the corresponding card to expand it:

What's New in Tyler Parks and Recreation 2018.5

Membership Sign in

Location
Faust Park



Stefan Zaryczny

SIGN-IN
MEMBERSHIP DETAILS
LINK NEW CARD

Membership Details

MEMBERSHIPS **CARDS**

age test memb	Exp: 03/10/2019
Delete	Exp: 11/13/2018
Mem demo	Exp: 10/04/2018
PO Review	Exp: 10/31/2018

Sailor Boiz

Faust Park Access | Faust Park

Test | Affton Community Center (ACC)

Privileges and locations also appear on individual cards. To view the expiration date, uses remaining, logged uses and the last logged use of a privilege, click the corresponding card to expand it:

Membership Details

MEMBERSHIPS **CARDS**

age test memb	Exp: 03/10/2019
Delete	Exp: 11/13/2018
Mem demo	Exp: 10/04/2018
PO Review	Exp: 10/31/2018

Sailor Boiz

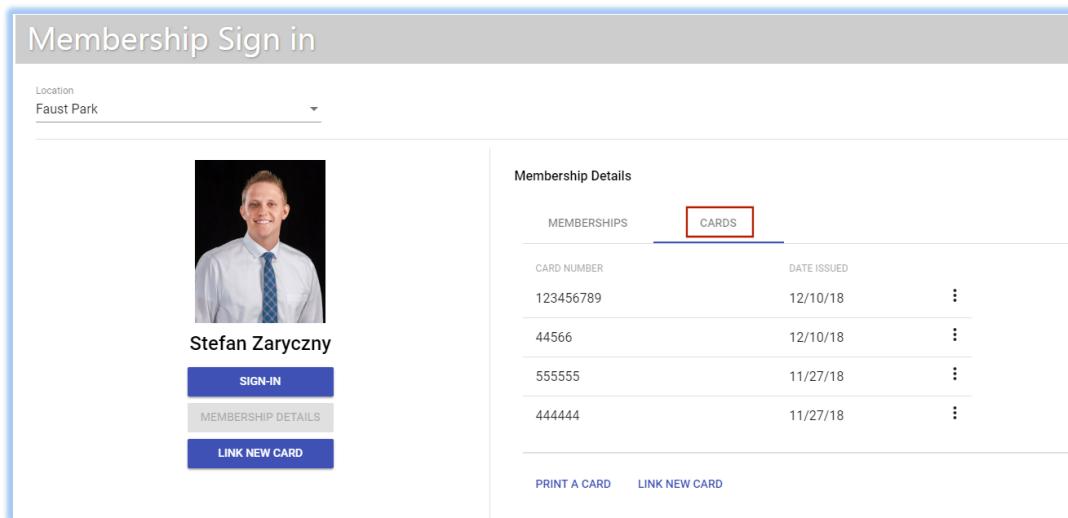
Faust Park Access | Faust Park

Expiration 10/01/2018	Usages Remaining 2	Logged of Usages 3	Last 12/23/2018
--------------------------	-----------------------	-----------------------	--------------------

Test | Affton Community Center (ACC)

Membership card numbers and their issued dates display on the **Cards** tab:

What's New in Tyler Parks and Recreation 2018.5



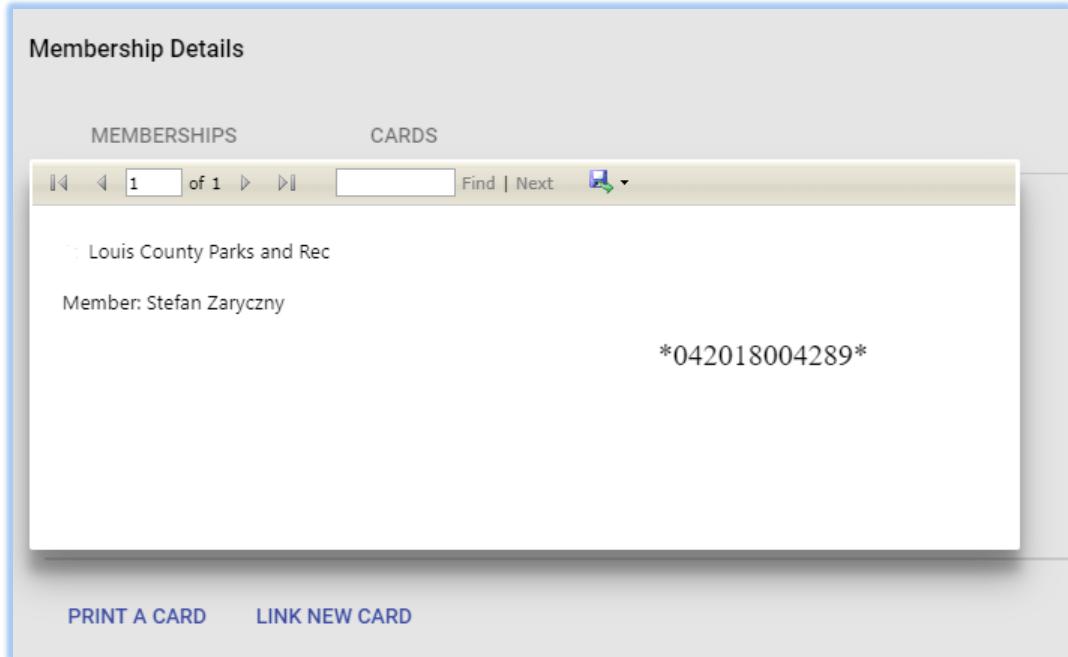
The screenshot shows the 'Membership Sign in' page for 'Faust Park'. On the left, there is a photo of Stefan Zaryczny and his name. Below the photo are three buttons: 'SIGN-IN', 'MEMBERSHIP DETAILS', and 'LINK NEW CARD'. On the right, under 'Membership Details', there are two tabs: 'MEMBERSHIPS' and 'CARDS'. The 'CARDS' tab is selected and highlighted with a red box. Below the tabs is a table showing four cards with their card numbers and issue dates. At the bottom of the card list are 'PRINT A CARD' and 'LINK NEW CARD' buttons.

CARD NUMBER	DATE ISSUED	⋮
123456789	12/10/18	⋮
44566	12/10/18	⋮
555555	11/27/18	⋮
444444	11/27/18	⋮

To remove a card, click the vertical ellipses to the right of the expiration date, and select **Remove**.

Buttons to print a card and to link a new card are available at the bottom of the tab.

The **PRINT A CARD** button opens a dialog containing the name of the city or county, the name of the member and a bar code derived from the contact number on the Contact Details page:



The screenshot shows a 'Membership Details' dialog. At the top, there are 'MEMBERSHIPS' and 'CARDS' tabs. Below the tabs is a navigation bar with buttons for back, forward, search, and a dropdown menu. The main content area displays 'Louis County Parks and Rec' and 'Member: Stefan Zaryczny'. Below this is a barcode with the number '*042018004289*'. At the bottom of the dialog are 'PRINT A CARD' and 'LINK NEW CARD' buttons.

The **LINK NEW CARD** button opens a dialog for scanning or entering a card number for a card printed outside of Parks and Recreation:

Membership Details

MEMBERSHIPS CARDS

CARD NUMBER DATE ISSUED

123456789 Link Card

44566 Card Number
555555 778899

Scan for easy enter!

444444 CANCEL LINK CARD

PRINT A CARD LINK NEW CARD

HOUSEHOLD CONTACT STRUCTURE

CONTACT RELATIONSHIP EDIT AND DELETE

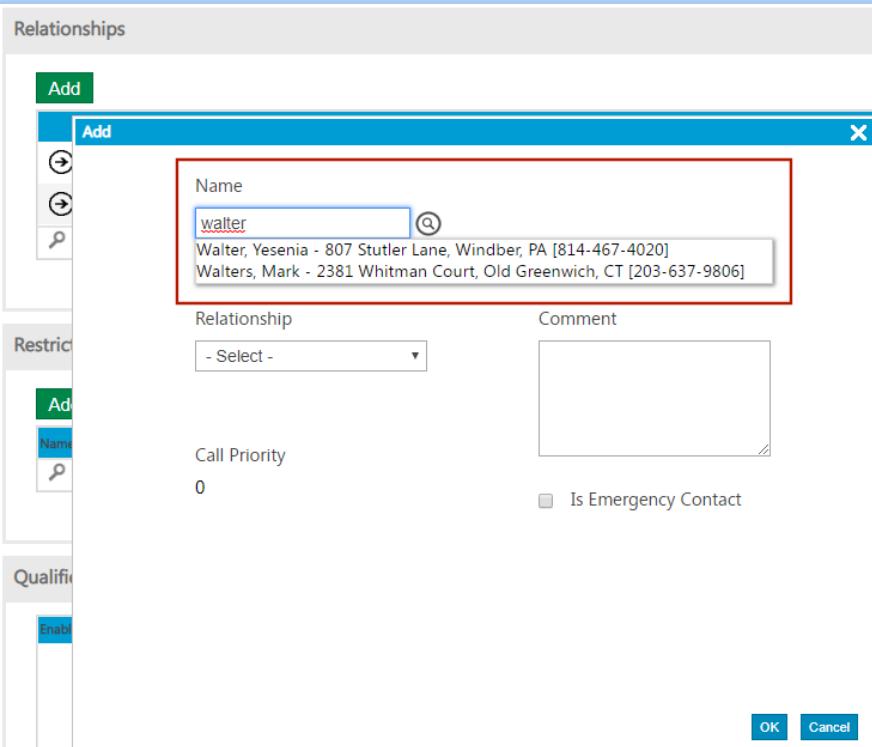
Parks & Rec > Contact > Search > Create/Edit

The “(Linked)” designation has been removed from the Contact Details Relationships grid, and edit and delete functions have been made available for all contact relationships, regardless of originating points:



The screenshot shows a grid titled 'Relationships' with a 'Add' button. The grid columns are: Name, Gender, Relationship, Emergency, Priority, and Comment. Two rows are visible: 'Wales, Josey' (Male, Guardian/Parent, False, 0) and 'Watson, Sally' (Female, Relative, False, 0). To the right of the grid, there are edit and delete icons, which are highlighted with a red box. Below the grid is a search bar and a page navigation area showing 'Page 1 of 1' and 'View 1 - 2 of 2'.

The *Name* field in the add or edit contact relationship dialog also has been enhanced to display a list of names that match what is being typed in the field:

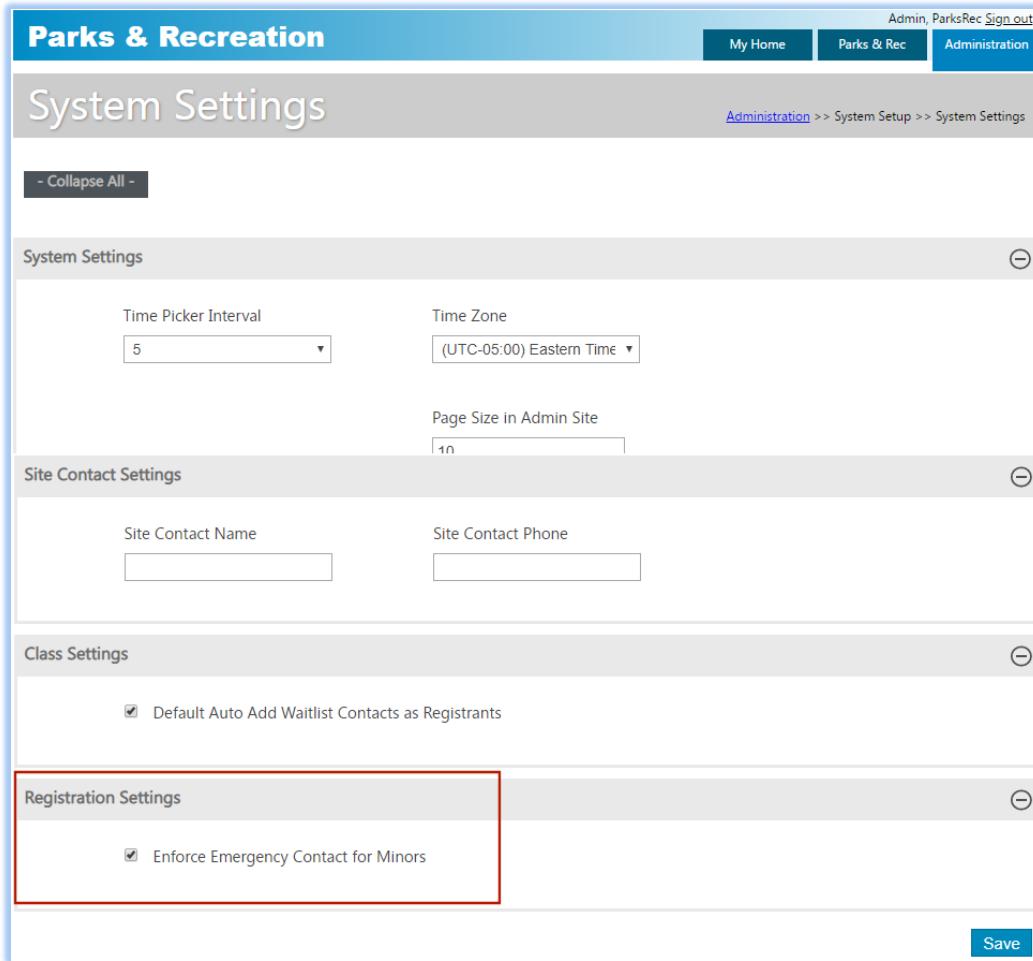


The screenshot shows the 'Add' dialog for a contact relationship. The 'Name' field is highlighted with a red box and contains the text 'walter'. Below the field, a dropdown suggestion list shows 'Walter, Yesenia - 807 Stutler Lane, Windber, PA [814-467-4020]' and 'Walters, Mark - 2381 Whitman Court, Old Greenwich, CT [203-637-9806]'. Other fields include 'Relationship' (dropdown menu), 'Comment' (text area), 'Call Priority' (input field with value '0'), and 'Is Emergency Contact' (checkbox). At the bottom are 'OK' and 'Cancel' buttons.

REGISTRATION SETTINGS

Administration > System Settings

A **Registration Settings** section has been added to the System Settings page. This section contains an *Enforce Emergency Contact for Minors* check box:



The screenshot shows the 'System Settings' page under 'Administration'. The 'Registration Settings' section is highlighted with a red box. It contains a single checkbox labeled 'Enforce Emergency Contact for Minors'.

Parks & Recreation Admin, ParksRec [Sign out](#)
My Home Parks & Rec Administration

System Settings Administration > System Setup >> System Settings

- Collapse All -

System Settings

Time Picker Interval: 5 Time Zone: (UTC-05:00) Eastern Time

Page Size in Admin Site: 10

Site Contact Settings

Site Contact Name: [] Site Contact Phone: []

Class Settings

Default Auto Add Waitlist Contacts as Registrants

Registration Settings

Enforce Emergency Contact for Minors

Save

With this box selected, any citizen under 18 years of age is required to add an emergency contact when registering for classes or joining memberships. If the citizen does not have an emergency contact, the following message displays:

What's New in Tyler Parks and Recreation 2018.5

Cart 1 Checkout

CONTACT DETAILS CONTACT ADDRESS RELATIONSHIP CONFIRM

Confirm

Elijah Wales
789 Oak St.
Troy, MI 48098

Date Of Birth:
09/04/2002

Gender:
Male

Contact Preference:
Mobile Phone
333-444-5555

Relationship/Dependent:

Force Emergency Contact for Minors

This contact is under 18 years old and will require an emergency contact to be added before registering for classes or joining memberships.

OK

< Back Save

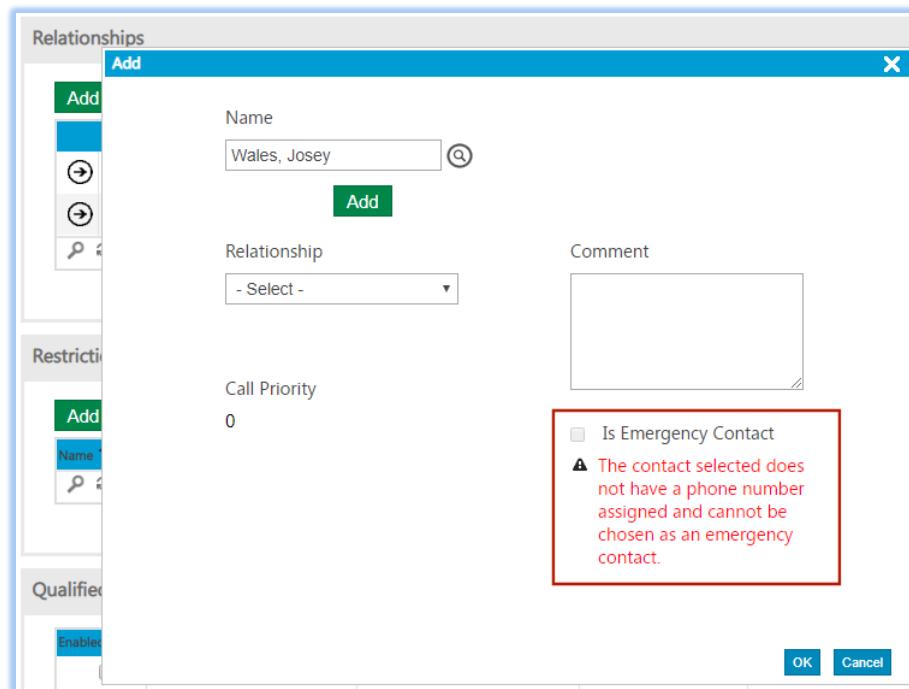
This message also displays when a dependent is added on the fly during a registration and when a contact under 18 years of age is added through the administrative side of Parks and Recreation. Although the Contact Details page for an underage contact may be saved, the message serves as a reminder that, at some point, an emergency contact needs to be designated.

EMERGENCY CONTACT PHONE NUMBER REQUIRED

Parks & Rec > Contact > Search > Create/Edit

The Add Contact feature has been modified to disable the *Is Emergency Contact* check box and display a descriptive message if the contact does not have a phone number on file:

What's New in Tyler Parks and Recreation 2018.5



USER AND CONTACT MAY HAVE SAME EMAIL ADDRESS

The same email address now may be used for an administrative user who also is a contact; the passwords, however, may not be the same:

Administration > System Setup > User > Create/Edit

The screenshot shows the 'User Details' creation/edit screen. The top header shows 'Administration >> System Setup >> User Details'. The 'User Info' tab is selected. The 'email' field contains 'stefan.zaryczny@tylertech.com'. The 'role' field is 'Administrator'. The 'first name' field is 'Stefan' and the 'last name' field is 'Zaryczny'. The 'User Role' dropdown is set to 'Administrator'. The 'Title' field is empty. The 'Email Address' field contains 'stefan.zaryczny@tylertech.co' and is highlighted with a red box. The 'First Name' field contains 'Stefan'. The 'Last Name' field contains 'Zaryczny'. The 'Middle Name' field is empty. The 'Phone Number' field is empty. The 'Change Password' button is visible. The 'Active' checkbox is checked. The bottom right buttons are 'Save and New' and 'Save'.

What's New in Tyler Parks and Recreation 2018.5

Parks & Rec > Contact > Search > Create/Edit

Contact Details

Parks & Rec >> Contact >> Contact Details



First Name: Stefan
Last Name: Zaryczny
Contact Number: CONT-04-2018-004289

- Collapse All -

- General
- Custom
- Documents
- Transactions
- History

Contact Info * Indicates required fields

Contact Preference*	Home Phone
<input style="border: 1px solid #ccc; padding: 2px; width: 100%;" type="button" value="Email"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text" value="111-222-3333"/>
First Name*	Work Phone
<input style="border: 1px solid #ccc; width: 100%;" type="text" value="Stefan"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text"/>
Middle Name	Mobile Phone
<input style="border: 1px solid #ccc; width: 100%;" type="text"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text"/>
Last Name*	Alternative Phone
<input style="border: 1px solid #ccc; width: 100%;" type="text" value="Zaryczny"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text"/>
Gender	Alternative Mobile Phone 1
<input style="border: 1px solid #ccc; padding: 2px; width: 100%;" type="button" value="Male"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text"/>
Contact Type	Alternative Mobile Phone 2
<input style="border: 1px solid #ccc; padding: 2px; width: 100%;" type="button" value="- Select -"/>	<input style="border: 1px solid #ccc; width: 100%;" type="text"/>
Date of Birth (mm/dd/yyyy)* <input style="border: 1px solid #ccc; width: 100%;" type="text" value="01/01/1989"/> 	Email Address* <input style="border: 1px solid #ccc; width: 100%;" type="text" value="stefan.zaryczny@tylertech.co"/> @
Age: 29	<input type="checkbox"/> Employee
<input type="checkbox"/> Resident	<input type="checkbox"/> Override Resident Status

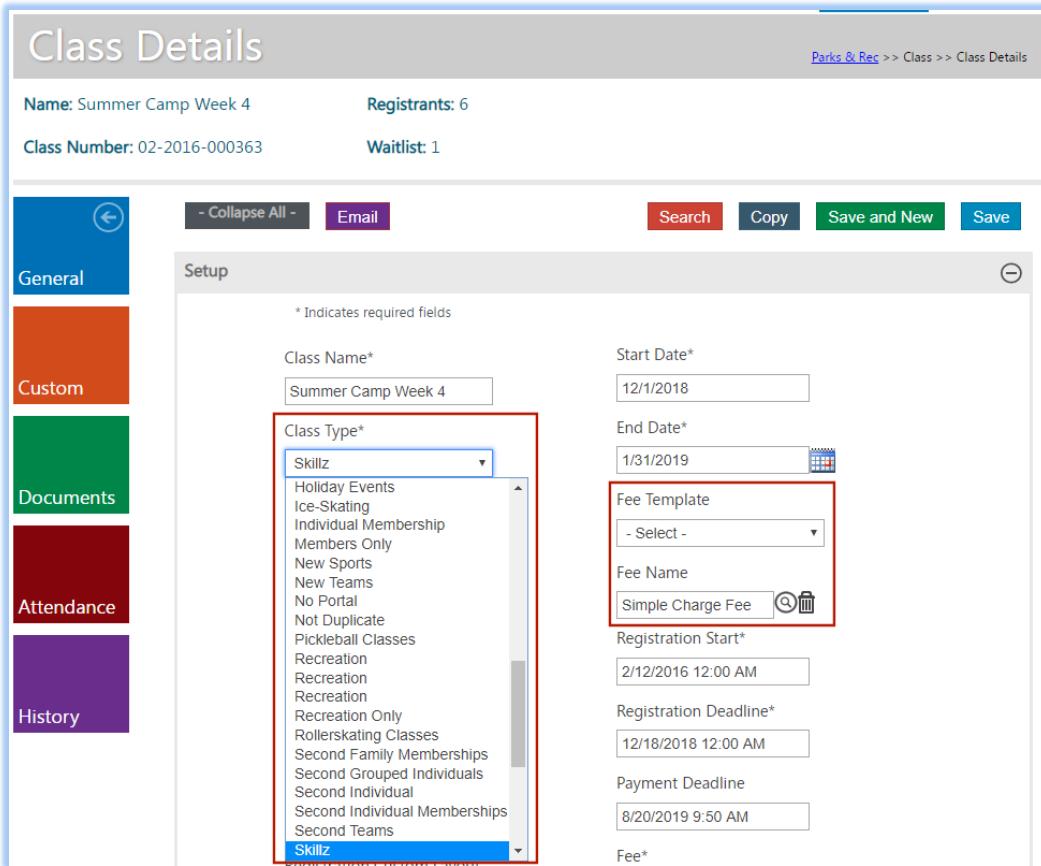
Search Save and New Save

MISCELLANEOUS

CLASS TYPE EDIT

Parks & Rec > Class > Search > Edit

In the **Setup** section of the Class Details page, the *Class Type* field now may be edited after a class has been saved. The *Fee Template* and *Fee Name* may not be edited after a registrant has been added to the class:



The screenshot shows the 'Class Details' page with the following details:

- Name:** Summer Camp Week 4
- Registrants:** 6
- Class Number:** 02-2016-000363
- Waitlist:** 1

On the right, the 'Setup' section is expanded. The 'Class Type*' dropdown is highlighted with a red box. The dropdown menu lists various class types, with 'Skillz' selected. Other options include Holiday Events, Ice-Skating, Individual Membership, Members Only, New Sports, New Teams, No Portal, Not Duplicate, Pickleball Classes, Recreation, Recreation Only, Rollerskating Classes, Second Family Memberships, Second Grouped Individuals, Second Individual, Second Individual Memberships, and Second Teams. The 'Fee Template' dropdown is also highlighted with a red box and shows '- Select -'. The 'Fee Name' field contains 'Simple Charge Fee' with a trash icon. The 'Start Date*' and 'End Date*' fields are set to 12/1/2018 and 1/31/2019 respectively. The 'Fee*' field is empty.

COLLECTION EXPORT

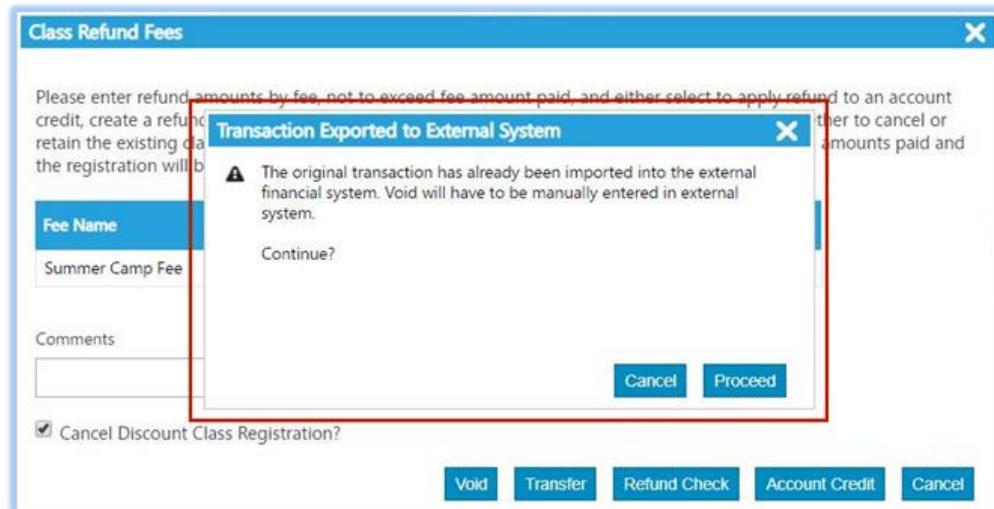
Parks & Rec > Transaction > Collection Export > Collection Export

Parks & Rec > Class > Search > Edit > Registrants > Delete > Void

Customers using Incode Version 9 in Collection Export Integration Settings no longer will include unexported voided collections.

If a collection has been exported, attempting a void notifies the user of the need to adjust the external financial system manually:

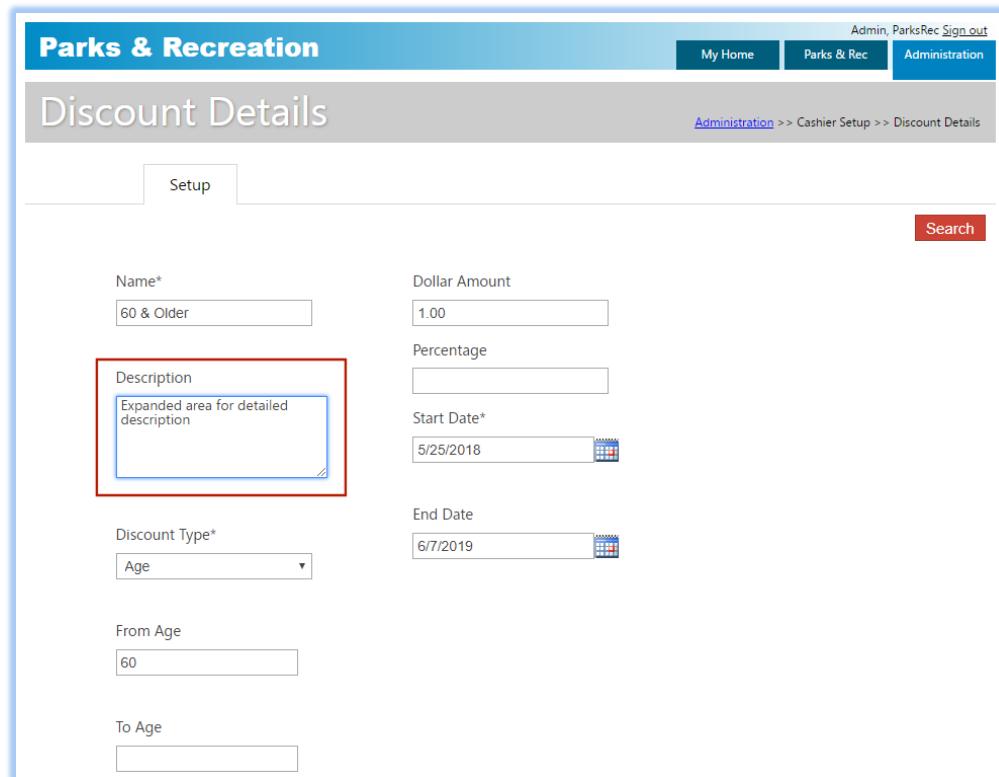
What's New in Tyler Parks and Recreation 2018.5



DISCOUNT DETAILS

Administration > Cashier Setup > Discount > Discount Details

The *Description* field on the Discount Details page has been replaced with a resizable text box to allow room for more content:

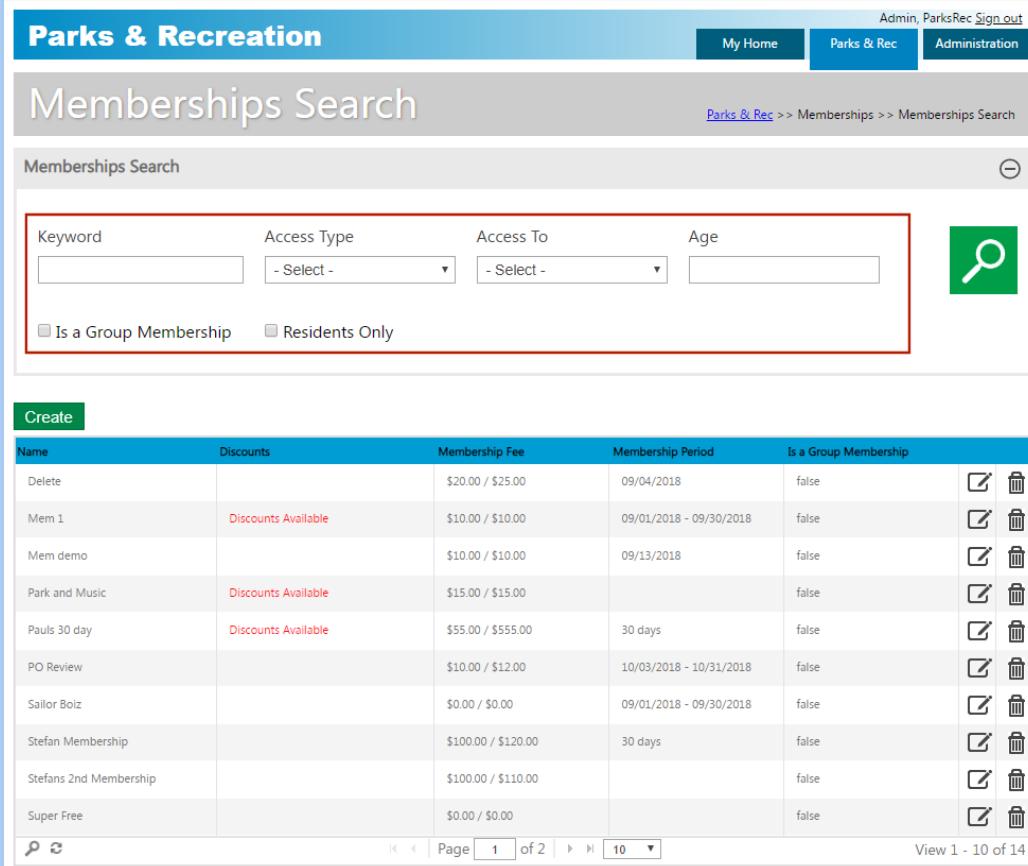


What's New in Tyler Parks and Recreation 2018.5

MEMBERSHIP PERIOD FILTER REMOVED

Parks & Rec > Memberships > Search

The *Membership Period* filter has been removed from the Memberships Search page:



Name	Discounts	Membership Fee	Membership Period	Is a Group Membership		
Delete		\$20.00 / \$25.00	09/04/2018	false		
Mem 1	Discounts Available	\$10.00 / \$10.00	09/01/2018 - 09/30/2018	false		
Mem demo		\$10.00 / \$10.00	09/13/2018	false		
Park and Music	Discounts Available	\$15.00 / \$15.00		false		
Pauls 30 day	Discounts Available	\$55.00 / \$555.00	30 days	false		
PO Review		\$10.00 / \$12.00	10/03/2018 - 10/31/2018	false		
Sailor Bolz		\$0.00 / \$0.00	09/01/2018 - 09/30/2018	false		
Stefan Membership		\$100.00 / \$120.00	30 days	false		
Stefans 2nd Membership		\$100.00 / \$110.00		false		
Super Free		\$0.00 / \$0.00		false		

MEMBERSHIPS DETAILS-MINIMUM/MAXIMUM AGE

Parks & Rec > Memberships > Search > Create/Edit

Age restrictions (*Minimum Age, Maximum Age*) have been moved from the Edit Membership Privilege dialog and the grid on the Memberships Privileges page to the Memberships Details page:

Memberships Details

Parks & Rec >> Memberships >> Memberships Details

- Collapse All -

Search Save and New Save

General

Membership Setup

* indicates required field.

Name*	Membership Fee*
Park and Music	15.00
Number Of Days	Non-resident Fee*
30	15.00
Start Date	Fee Name
<input type="text"/>	Recreation 
End Date	Fee Template
<input type="text"/>	- Select -
Registration Start	Minimum Age
4/17/2018	<input type="text"/>
Registration Deadline	Maximum Age
4/30/2019	<input type="text"/>
<input type="checkbox"/> Allow Auto-Renewal	Registration Custom Layout
<input type="checkbox"/> Is a Group Membership	- Select -
<input checked="" type="checkbox"/> Show on Portal	Registration Disclaimer
<input type="checkbox"/> Resident Only	- Select -
<input type="checkbox"/> Include Disclaimer on Receipt	

SERVICE FEE SUPPORT FIELD

Administration > Cashier Setup > Payment Method > Create/Edit

On the Payment Method **Setup** tab, the *Service Fee Disclaimer* field has been renamed *Service Fee Support* and upgraded to a rich text field. This field appears when the *System Tender Type* is **Credit Card**, the *Payment Gateway* is **BridgePay** and *Apply Credit Card Service Fee* is selected:

What's New in Tyler Parks and Recreation 2018.5

Parks & Recreation

Administration >> Cashier Setup >> Payment Method Details

Setup Search

Name: Scholarship System Tender Type: Credit Card

Description: Account Transfer Payment Method

Payment Gateway: BridgePay Apply Credit Card Service Fee

Service Fee Calculation Type: - Select -

Service Fee Amount:

Is Active Is Refund Type Use Fee Liability GL Account for Refunds Require Countdown Require Supplemental Data Include in BackOffice Include in Portal

Service Fee Support

Font Family: Font Sizes:

Formats: Text Color:

PRIVACY POLICY: This statement should tell the consumer how the merchant will be using the personal data they have collected. " We respect and are committed to protecting your privacy. We may collect personally identifiable information when you visit our site. We also automatically receive and record information on our server logs from your browser including your IP address, cookie information and the page(s) you visited. We will not sell your personally identifiable information to anyone." (and so on...) Or, if they do pass along personal information for whatever reasons, they would state this instead. This policy should be tailored to how the merchant intends to use the information they are given.

SECURITY POLICY: This statement should tell the consumer how their personal information is kept secure during the transmission of payment. "Your payment and personal information is always safe. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software

Save and New Save

The text entered here appears whenever **BridgePay** is selected as the *Payment Method* on the citizen portal:

What's New in Tyler Parks and Recreation 2018.5

Final Step - Make a Payment

Payment

Payment Method

BridgePay

Pay Now **Pay Later**

Your normal service fee for credit card payment processing is as follows:
5.00% of your payment amount

**Fees for online payments will be listed separately.

Questions may be addressed to BridgePay Support @ 123-456-7891

Order Summary

Invoice To: Wales, Josey

Wales, Josey : 0 - Winter membership - Membership -	1	\$40.00
		Service Fee: \$2.00
		Total: \$42.00

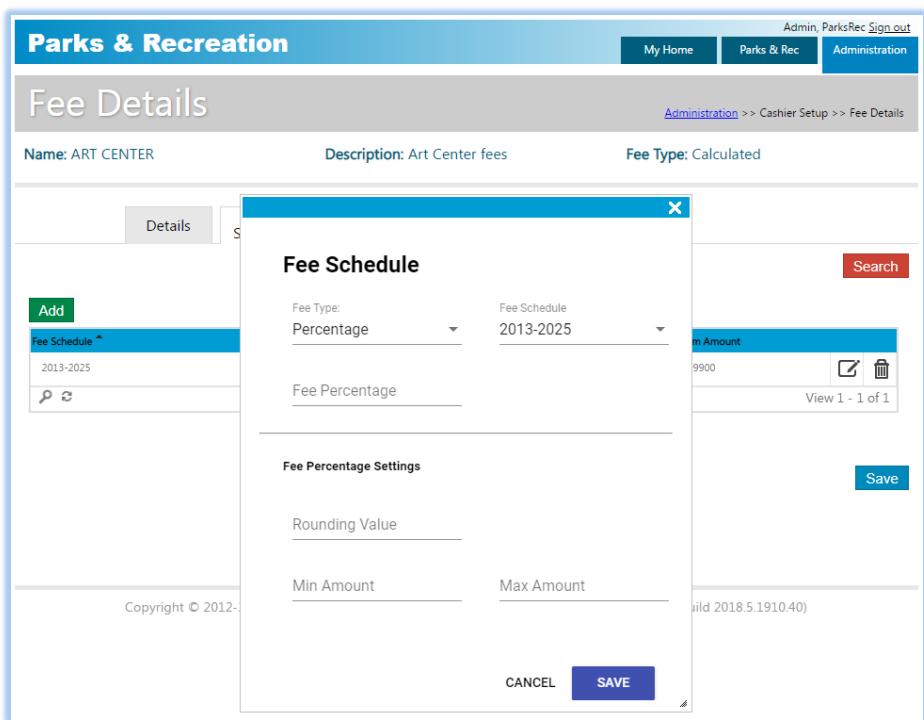
< Back

FEE SETUP

Administration > Cashier Setup > Fee > Edit > Fee Schedule tab > Add/Edit

The Fee Schedule dialog, accessed from the **Schedule** tab of the Fee Details page, has been upgraded to let you set up percentage fees and tie them to a fee schedule. The layout of the dialog also has been redesigned to facilitate a more efficient interaction:

What's New in Tyler Parks and Recreation 2018.5



The screenshot shows the Parks & Recreation system's Fee Details page. The main header says "Parks & Recreation" and "Fee Details". The sub-header includes "Name: ART CENTER", "Description: Art Center fees", and "Fee Type: Calculated". A breadcrumb navigation shows "Administration >> Cashier Setup >> Fee Details". The main content area has tabs for "Details" and "Fee Schedule". The "Fee Schedule" tab is active, showing a modal window titled "Fee Schedule". The modal contains fields for "Fee Type: Percentage" and "Fee Schedule: 2013-2025". It also has a "Fee Percentage" input field, a "Fee Percentage Settings" section with a "Rounding Value" input, and "Min Amount" and "Max Amount" fields. A "Save" button is at the bottom right of the modal. The background of the main page shows a sidebar with "Add" and "Fee Schedule" buttons, and a footer with "Copyright © 2012-".

CART FEES

Administration > Cashier Setup > Cart Fees

To let you set up cart fees on the administrative and citizen portal sides, a *Cart Fees* option has been added to the **Cashier Setup** section of the **Administration** tab:

What's New in Tyler Parks and Recreation 2018.5

Parks & Recreation

Admin, ParksRec [Sign out](#)

[My Home](#) [Parks & Rec](#) [Administration](#)

Administration

Parks & Rec. Setup

- Add On Type
- Available Type
- Class Category
- Class Group
- Class Status
- Class Type
- Contact Role Type
- Contact Type
- Payment Plan Type
- Rental Status
- Financial Category
- Financial Group
- Instructor Type
- Instructor Status
- Location Status
- Item Status
- Location Type
- Item Type
- Disclaimer
- Schools
- Team Role
- Team Type
- Custom Fields
- Custom Field Layouts
- Module Settings
- Membership Period
- Restrictions

Report Setup

- Search
- Create

Cashier Setup

- ACH Settings
- Banks
- Payment Method
- GL Account
- Adjust Reason
- Delete Reason
- Disbursement Type
- Fee Schedule
- Fee
- Cart Fees**
- Fee Template
- Expense Type
- Expense Method
- Reimbursement Method
- Cashier Status
- Discount

System Setup

- User Role
- User
- User Import
- Department
- System Settings
- Portal Settings
- Payment Gateways
- GIS Settings
- Integration Settings
- System Log

Clicking this option opens the Cart Fees page:

Parks & Recreation

Admin, ParksRec [Sign out](#)

[My Home](#) [Parks & Rec](#) [Administration](#)

Cart Fees

[Administration](#) >> Cashier Setup >> Cart Fees

Cart Fees

Portal Cart Fee

Administrative Cart Fee

[CANCEL](#) [UPDATE](#)

The **Portal Cart Fee** and **Administrative Cart Fee** appear on individual cards. To set up either cart fee, click its corresponding button on the right side of the card.

The card expands to display two fields side by side:

Parks & Recreation

Admin, ParksRec [Sign out](#)

[My Home](#) [Parks & Rec](#) [Administration](#)

Cart Fees

[Administration](#) >> Cashier Setup >> Cart Fees

Cart Fees

Portal Cart Fee

Type: Percentage Fee Percent: 0.00

Administrative Cart Fee

[CANCEL](#) [UPDATE](#)

What's New in Tyler Parks and Recreation 2018.5

Click in the left field to select from a drop-down whether the cart fee will be a **Percentage** or an **Amount**:

Parks & Recreation Admin, ParksRec [Sign out](#)

[My Home](#) [Parks & Rec](#) [Administration](#)

Cart Fees

Administration >> Cashier Setup >> Cart Fees

Cart Fees

Portal Cart Fee

Type: Percentage Fee Percent 0.00

Type: Amount

[CANCEL](#) [UPDATE](#)

In the right field, type the percentage or dollar amount:

Parks & Recreation Admin, ParksRec [Sign out](#)

[My Home](#) [Parks & Rec](#) [Administration](#)

Cart Fees

Administration >> Cashier Setup >> Cart Fees

Cart Fees

Portal Cart Fee

Type: Percentage Fee Percent 3.00

Type: Amount

[CANCEL](#) [UPDATE](#)

Click the **UPDATE** button to save your entries.

CART FEE PAYMENT METHOD SETUP

Administration > Cashier Setup > Fee > Administrative Cart Fee Edit/Portal Cart Fee Edit

With release 2018.5, an **Administrative Cart Fee** and a **Portal Cart Fee** automatically populate the Fee table. To ensure that cart fees hit the correct general ledger accounts, add any payment methods used in Parks and Recreation to the **GL Accounts** tab on the administrative and portal cart fee pages:

Administrative Cart Fee

Fee Details

Administration >> Cashier Setup >> Fee Details

Name: Administrative Cart Fee	Description: Administrative Cart Fee	Fee Type: Calculated	
Details	Fee Schedule	Modules	
GL Accounts			
Search			
Add			
Payment Method Name	Debit Account Name	Credit Account Name	Percentage
BridgePay	Cash Account	Accounts Receivable	100.0000
Cash	Cash Account	Accounts Receivable	100.0000
Credit Card	Cash Account	Accounts Receivable	100.0000
OpenEdge	Cash Account	Accounts Receivable	100.0000
View 1 - 4 of 4			
Page 1 of 1			
Save			

Portal Cart Fee

Fee Details

Administration >> Cashier Setup >> Fee Details

Name: Portal Cart Fee	Description: Portal Cart Fee	Fee Type: Calculated	
Details	Fee Schedule	Modules	
GL Accounts			
Search			
Add			
Payment Method Name	Debit Account Name	Credit Account Name	Percentage
BridgePay	Cash Account	Accounts Receivable	100.0000
Cash	Cash Account	Accounts Receivable	100.0000
OpenEdge	Cash Account	Accounts Receivable	100.0000
View 1 - 3 of 3			
Page 1 of 1			
Save			

RENTAL DETAILS AND RENTAL REVENUE REPORTS

Parks & Rec > Rental Item > Report > Rental Item Details Report/Rental Revenue Report

The event date has been added to the Rental Item Details Report and the Rental Revenue Report:

RENTAL ITEM DETAILS REPORT

St. Louis County Parks and Rec

Rental Item Details Report Displaying Rentals Ending Within Date Range 8/1/2018 - 9/14/2018

Allow Alcohol Custom	Item Number: HIST-06-2016-000089																								
Location: Ebsworth Park	<table border="1"><thead><tr><th></th><th>RESIDENTS</th><th>NON-RES.</th><th>TOTAL</th></tr></thead><tbody><tr><td>Amount Invoiced:</td><td>\$0.00</td><td>\$474.38</td><td>\$474.38</td></tr><tr><td>- from Fees:</td><td>\$0.00</td><td>\$474.38</td><td>\$474.38</td></tr><tr><td>- from Add-Ons:</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td></tr><tr><td>Amount Collected:</td><td>\$0.00</td><td>\$474.38</td><td>\$474.38</td></tr><tr><td>Amount Uncollected:</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td></tr></tbody></table>		RESIDENTS	NON-RES.	TOTAL	Amount Invoiced:	\$0.00	\$474.38	\$474.38	- from Fees:	\$0.00	\$474.38	\$474.38	- from Add-Ons:	\$0.00	\$0.00	\$0.00	Amount Collected:	\$0.00	\$474.38	\$474.38	Amount Uncollected:	\$0.00	\$0.00	\$0.00
	RESIDENTS	NON-RES.	TOTAL																						
Amount Invoiced:	\$0.00	\$474.38	\$474.38																						
- from Fees:	\$0.00	\$474.38	\$474.38																						
- from Add-Ons:	\$0.00	\$0.00	\$0.00																						
Amount Collected:	\$0.00	\$474.38	\$474.38																						
Amount Uncollected:	\$0.00	\$0.00	\$0.00																						

Revenue by Payer		Invoice Amount	Paid Amount	Balance Due
CONT-04-2018-004286	Abhyankar, Maithili	\$82.50	\$82.50	\$0.00
	RNTL-08-2018-000568 8/31/2018 1:00 PM - 8/31/2018 2:00 PM	\$82.50	\$82.50	\$0.00
CONT-07-2018-005665	Mailinator, Fred	\$226.88	\$226.88	\$0.00
	RNTL-08-2018-000543 8/2/2018 9:05 AM - 8/2/2018 10:50 AM	\$144.38	\$144.38	\$0.00
	RNTL-08-2018-000564 8/30/2018 8:00 AM - 8/30/2018 9:00 AM	\$82.50	\$82.50	\$0.00
CONT-05-2018-004305	Wales, Josey	\$165.00	\$165.00	\$0.00
	RNTL-08-2018-000523 8/1/2018 1:00 PM - 8/1/2018 2:00 PM	\$82.50	\$82.50	\$0.00
	RNTL-08-2018-000524 8/1/2018 1:00 PM - 8/1/2018 2:00 PM	\$82.50	\$82.50	\$0.00

9/7/2018 11:16:14 AM Page 1 of 13

Close

What's New in Tyler Parks and Recreation 2018.5

RENTAL REVENUE REPORT

St. Louis County Parks and Rec
Rental Revenue Report
Displaying Revenue Between 7/9/2018 - 9/14/2018

Allow Alcohol Custom
Item Number: HIST-06-2016-000089
Location: Ebsworth Park

	BESIDENTS	NON-BES.	TOTAL
Gross Revenue:	\$0.00	\$220.00	\$220.00
-Fees:	\$0.00	\$220.00	\$220.00
-Add-Ons:	\$0.00	\$0.00	\$0.00
Net Revenue:	\$0.00	\$220.00	\$220.00
-Fees:	\$0.00	\$220.00	\$220.00
-Add-Ons:	\$0.00	\$0.00	\$0.00

Revenue by Payer

Contact Number	Name	Collected	Refunded	Net
CONT-04-2018-004286	Abhyankar, Maithili	\$82.50	\$0.00	\$82.50
	RNTL-08-2018-000568 8/31/2018 1:00 PM - 8/31/2018 2:00 PM 8/30/2018 9:34 AM Rental Fee for Allow Alcohol Custom: Rental registration fee.	\$82.50	\$0.00	\$82.50
CONT-07-2018-005865	Malinat, Fred	\$82.50	\$0.00	\$82.50
	RNTL-08-2018-000564 8/30/2018 8:00 AM - 8/30/2018 9:00 AM 8/29/2018 12:25 AM Rental Fee for Allow Alcohol Custom: Rental registration fee.	\$82.50	\$0.00	\$82.50
CONT-04-2018-004209	Zaryczny, Stefan	\$55.00	\$0.00	\$55.00
	RNTL-07-2018-000510 7/24/2018 8:00 AM - 7/24/2018 9:00 AM 7/23/2018 8:22 AM Rental Fee for Allow Alcohol Custom: Rental registration fee.	\$55.00	\$0.00	\$55.00

TRANSACTION SETTLEMENT REPORT

Parks & Rec > Transaction > Report

A *Processed By* filter has been added to the Transaction Settlement Report:

What's New in Tyler Parks and Recreation 2018.5

Transaction Settlement Report
St. Louis County Parks and Rec

Receipt Number	Date	Type	Payment Method	Check No.	Paid By	Invoice Number	Department	Processed By	Amount
RECEIPT-08-2018-002918	8/1/2018	F	BridgePay		Wales, Josey	08-2018-002717	UNKNOWN	parksrecsystem@tylertech.com	18.00
RECEIPT-08-2018-002919	8/1/2018	F	BridgePay		Wales, Josey	08-2018-002720	UNKNOWN	parksrecsystem@tylertech.com	18.00
RECEIPT-08-2018-002922	8/1/2018	F	Account Credit		Mailinator, Fred	08-2018-002728	UNKNOWN	parksrecsystem@tylertech.com	20.00
RECEIPT-08-2018-002925	8/1/2018	F	Persolvent 1		Wales, Josey	08-2018-002731	UNKNOWN	parksrecsystem@tylertech.com	3.00
RECEIPT-08-2018-002931	8/2/2018	F	BridgePay		Abhyankar, Maithili	08-2018-002743	UNKNOWN	parksrecsystem@tylertech.com	55.00
RECEIPT-08-2018-002935	8/2/2018	F	Persolvent 1		Wales, Josey	08-2018-002702	UNKNOWN	parksrecsystem@tylertech.com	42.25
RECEIPT-08-2018-002937	8/3/2018	F	OpenEdge		zhang, fred	08-2018-002752	UNKNOWN	parksrecsystem@tylertech.com	20.00
RECEIPT-08-2018-002940	8/3/2018	F	Persolvent 1		zhang, fred	08-2018-002756	UNKNOWN	parksrecsystem@tylertech.com	20.00
RECEIPT-08-2018-002941	8/3/2018	F	Persolvent 1		zhang, fred	08-2018-002757	UNKNOWN	parksrecsystem@tylertech.com	20.00
RECEIPT-08-2018-002945	8/3/2018	F	BridgePay		Zaryczny, Stefan	08-2018-002761	UNKNOWN	parksrecsystem@tylertech.com	52.00
RECEIPT-08-2018-002946	8/3/2018	V	BridgePay		Zaryczny, Stefan	08-2018-002761	UNKNOWN	parksrecsystem@tylertech.com	-52.00
RECEIPT-08-2018-002947	8/3/2018	F	Cash		Zaryczny, Stefan	08-2018-002762	UNKNOWN	parksrecsystem@tylertech.com	107.00
RECEIPT-08-2018-002949	8/3/2018	F	Cash		Zaryczny, Stefan	08-2018-002763	UNKNOWN	parksrecsystem@tylertech.com	21.00
RECEIPT-08-2018-002950	8/3/2018	F	Cash		Zaryczny, Stefan	08-2018-002765	UNKNOWN	parksrecsystem@tylertech.com	1080.00
RECEIPT-08-2018-002951	8/3/2018	V	Cash		Zaryczny, Stefan	08-2018-002765	UNKNOWN	parksrecsystem@tylertech.com	-1080.00
RECEIPT-08-2018-002952	8/3/2018	F	Cash		Zaryczny, Stefan	08-2018-002766	UNKNOWN	parksrecsystem@tylertech.com	52.00

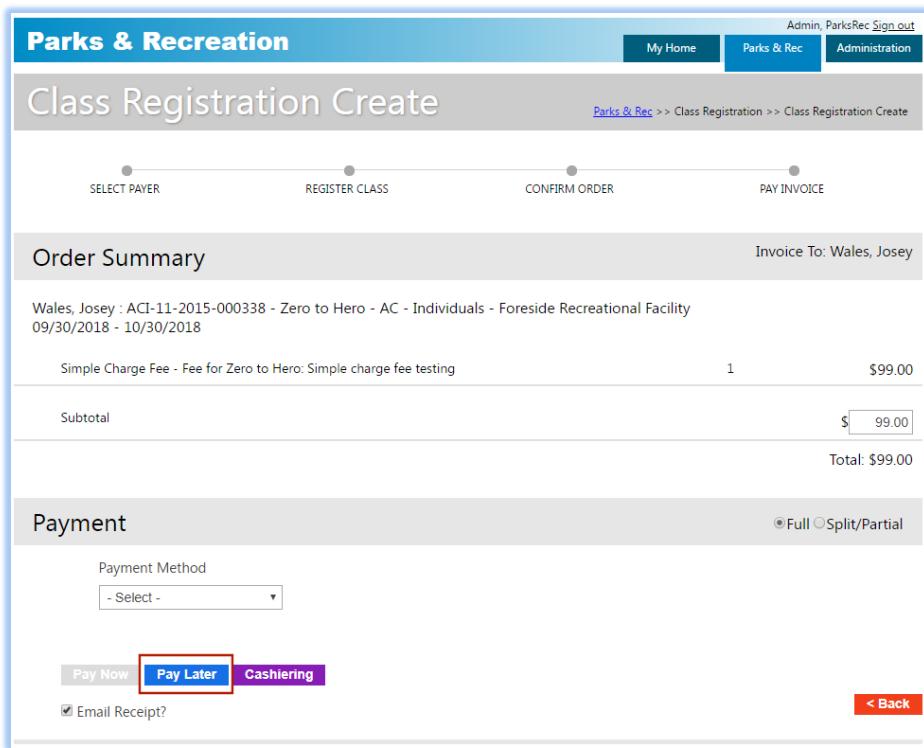
PAYMENT: CLASS, RENTAL AND MEMBERSHIP REGISTRATIONS

Parks & Rec > Class Registration/Rental Registration/Memberships > Create > Select Payer > Register > Confirm Order > Pay Invoice

To improve clarity, the **Invoice** button in the **Payment** section of the Class Registration Create, Rental Registration Create and Membership Registration Create pages has been renamed **Pay Later**.

Below is an image of the Class Registration Create page with the new **Pay Later** button:

What's New in Tyler Parks and Recreation 2018.5



Parks & Recreation

Class Registration Create

Order Summary

Invoice To: Wales, Josey

Wales, Josey : ACI-11-2015-000338 - Zero to Hero - AC - Individuals - Foreside Recreational Facility
09/30/2018 - 10/30/2018

Simple Charge Fee - Fee for Zero to Hero: Simple charge fee testing	1	\$99.00
Subtotal		\$ 99.00
Total: \$99.00		

Payment

Payment Method: - Select -

Pay Now **Pay Later** Cashiering

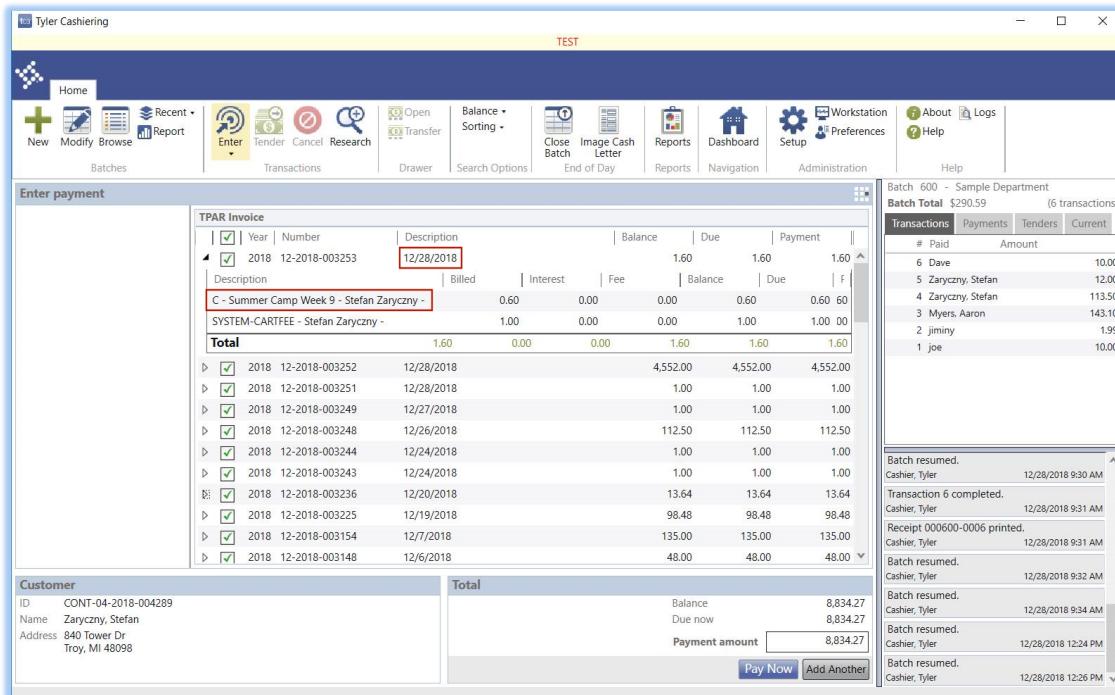
Email Receipt? [< Back](#)

This enhancement applies to payments made from the administrative side of Parks and Recreation and from the citizen portal.

TYLER CASHIERING INTEGRATION

The process of pushing transactions from Parks and Recreation to Tyler Cashiering has been updated to display in a cleaner, easier-to-read format:

What's New in Tyler Parks and Recreation 2018.5



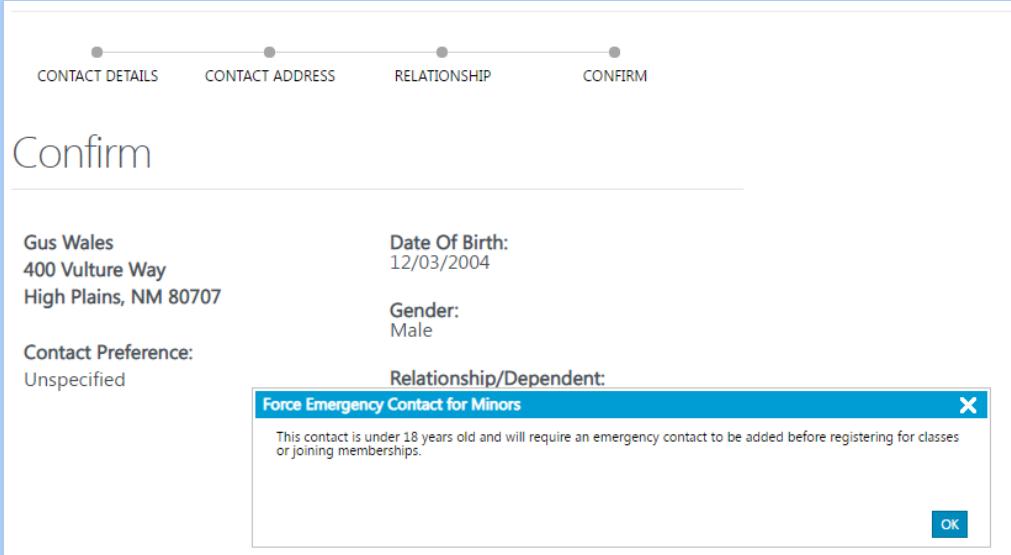
The invoice date has been added to the *Description* column. The detailed description contains a *C*, *R* or *M* to indicate whether the invoice is for a class, rental or membership; the name of the class, rental or membership; and the name of the registrant.

CITIZEN PORTAL

EMERGENCY CONTACT REQUIRED

The process of adding an underage relationship or dependent through the *Profile* link or adding a dependent during registration has been updated to display a message that the selection of an emergency contact is required before the relationship or dependent may register for classes or join memberships:

Profile > Relationships/Dependents Add



CONTACT DETAILS CONTACT ADDRESS RELATIONSHIP CONFIRM

Confirm

Gus Wales
400 Vulture Way
High Plains, NM 80707

Date Of Birth:
12/03/2004

Gender:
Male

Contact Preference:
Unspecified

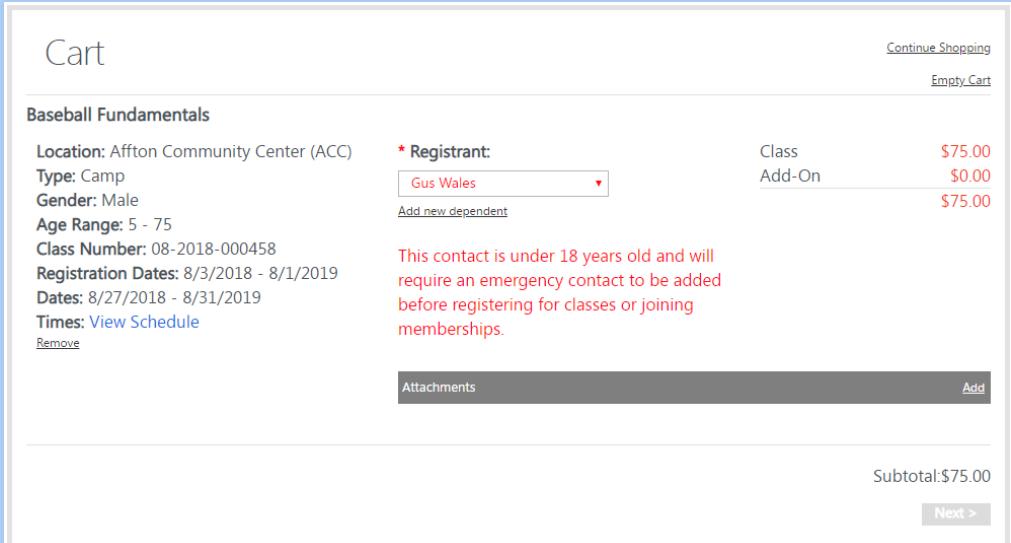
Relationship/Dependent:

Force Emergency Contact for Minors

This contact is under 18 years old and will require an emergency contact to be added before registering for classes or joining memberships.

OK

Join Memberships/Browse Classes



Cart

[Continue Shopping](#)

[Empty Cart](#)

Baseball Fundamentals

Location: Affton Community Center (ACC)
Type: Camp
Gender: Male
Age Range: 5 - 75
Class Number: 08-2018-000458
Registration Dates: 8/3/2018 - 8/1/2019
Dates: 8/27/2018 - 8/31/2019
Times: [View Schedule](#)

[Remove](#)

*** Registrant:**
Gus Wales

Add new dependent

Class: \$75.00
Add-On: \$0.00
Subtotal: \$75.00

This contact is under 18 years old and will require an emergency contact to be added before registering for classes or joining memberships.

Attachments

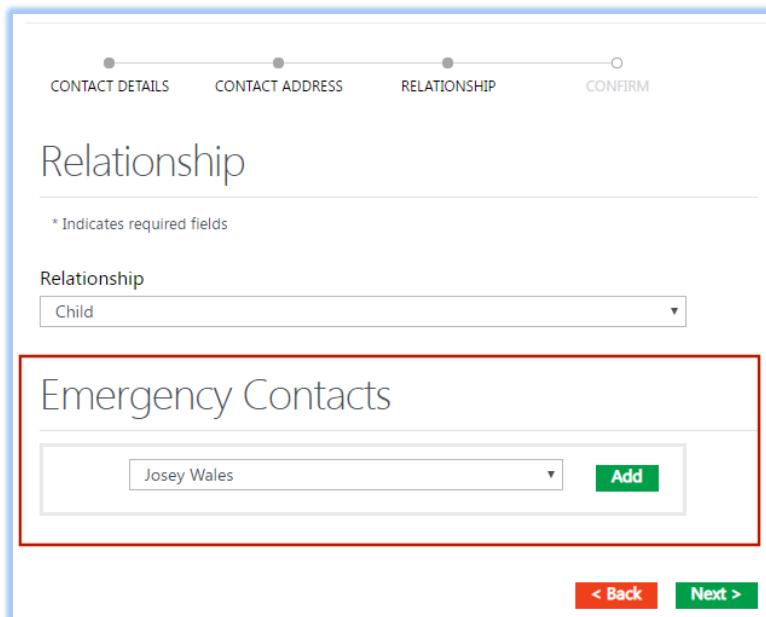
Add

Next >

EMERGENCY CONTACTS

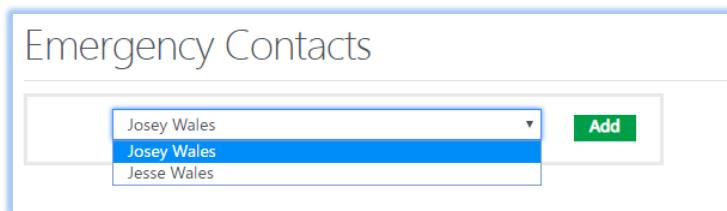
Profile > Relationships/Dependents Edit > Relationship

The *Is Emergency Contact* check box on the Profile-Relationship page has been replaced by an **Emergency Contacts** section:



The screenshot shows a step-by-step wizard with four tabs: CONTACT DETAILS, CONTACT ADDRESS, RELATIONSHIP, and CONFIRM. The RELATIONSHIP tab is active. The page title is "Relationship". A note says "* Indicates required fields". A "Relationship" dropdown is set to "Child". A red box highlights the "Emergency Contacts" section. Inside, a dropdown shows "Josey Wales" and an "Add" button. At the bottom are "Back" and "Next" buttons.

The drop-down in this section lists anyone who is included in the contact's Contact Details **Relationships** grid on the administrative side of Parks and Recreation (Administration > Parks & Rec > Contact > Search > Edit) and is available for selection as an emergency contact:



The screenshot shows a dropdown menu titled "Emergency Contacts". It contains three items: "Josey Wales", "Josey Wales" (which is highlighted in blue), and "Jesse Wales". To the right of the dropdown is an "Add" button.

To add an emergency contact, select the contact from the drop-down, and click **Add**. By default, the emergency contact is assigned the highest available contact level, i.e., 1, 2, 3, etc., and the other relationships who may be added as emergency contacts remain on the original drop-down:

What's New in Tyler Parks and Recreation 2018.5

Emergency Contacts

#1	Josey Wales	↑↓
	Jesse Wales	Add

Use the arrow icons to prioritize the list of emergency contacts and the trash can icon to remove someone as an emergency contact:

Emergency Contacts

#1	Jesse Wales	↑↓
#2	Josey Wales	↑↓

Once you have confirmed the edits to emergency contacts, the *Emergency* column of the Contact Details Relationships grid updates accordingly:

Relationships

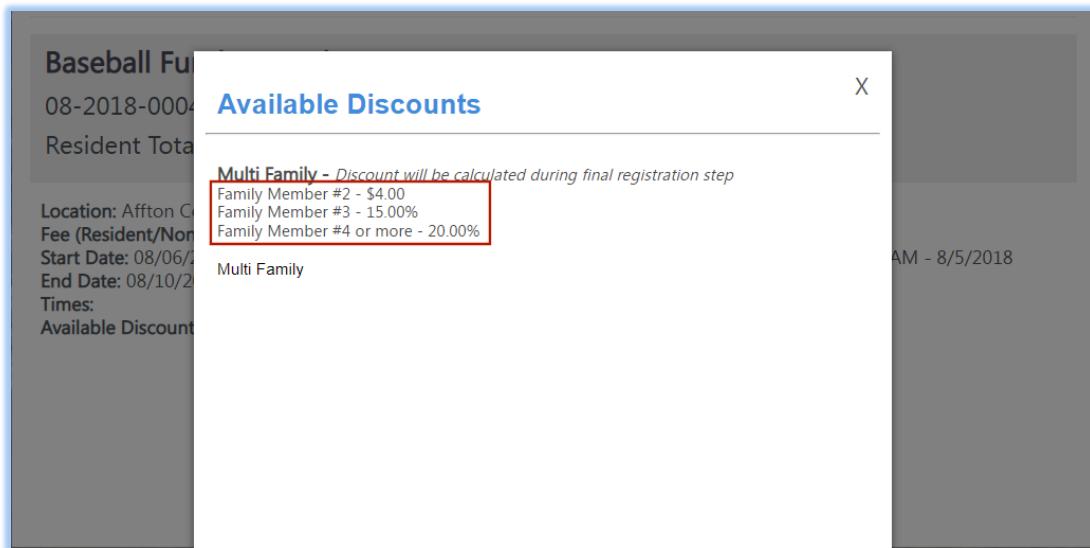
Name	Gender	Relationship	Emergency	Priority	Comment
Wales, Jesse	Male	Other	True	1	Add Dependent as Emergency
Wales, Josey	Male	Guardian/Parent	True	2	
Watson, Sally	Female	Relative	False	0	

MULTI-FAMILY DISCOUNT

Main > Browse Classes > Register

To accommodate multi-family discounts that contain multiple step rates, the Available Discounts pop-up has been upgraded to include the step rate information:

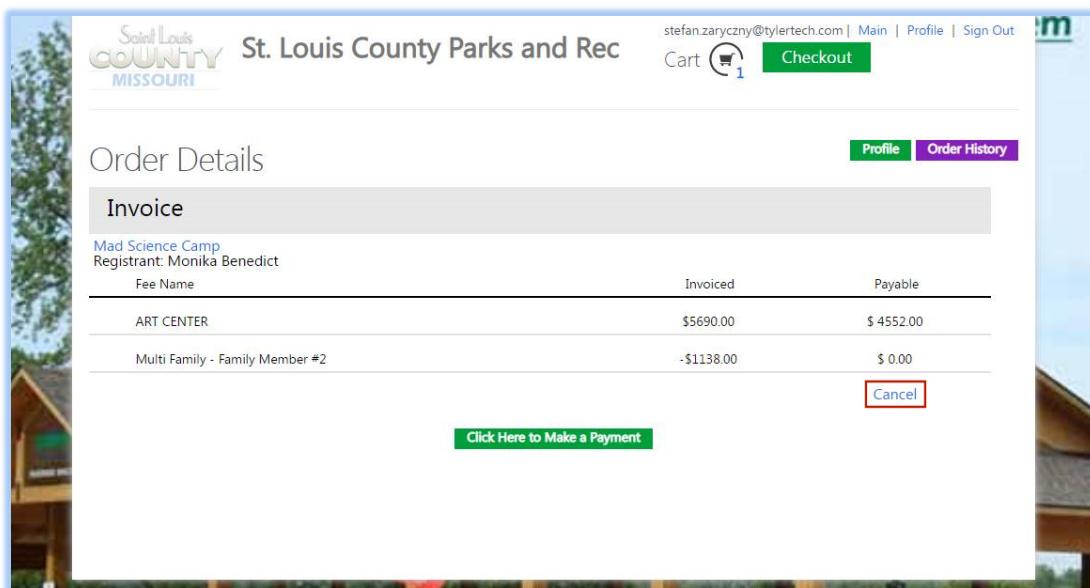
What's New in Tyler Parks and Recreation 2018.5



CANCEL INVOICE ITEMS AS LINE ITEMS

Profile > Invoices email

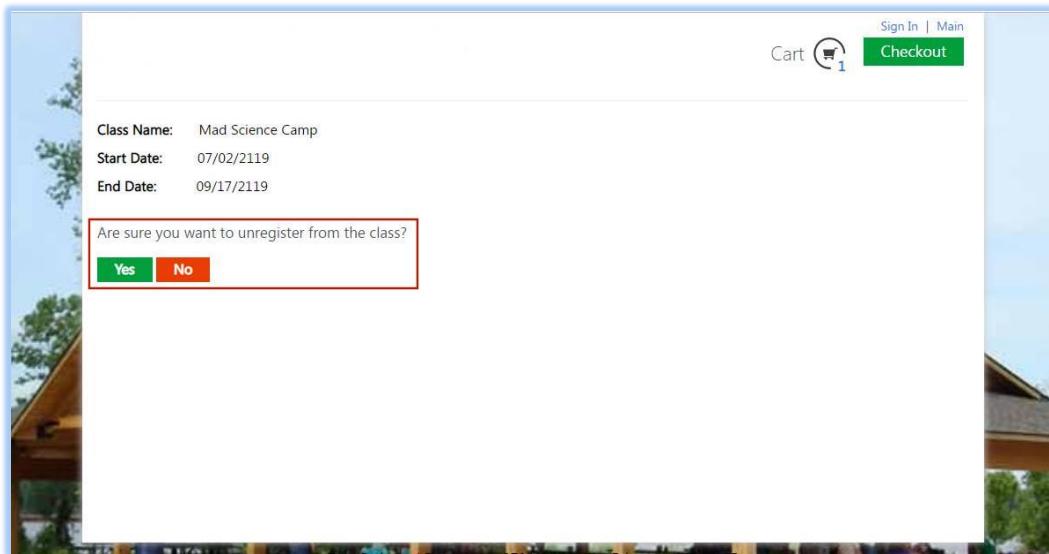
If a registration has not already been canceled or paid, invoice items may be canceled as line items:



EMAIL CONFIRMATION TO UNREGISTER FROM CLASS

The email notification to a registrant who has been moved from the waitlist into a class has been modified to display a confirmation dialog if the registrant clicks the *Cancel* link:

What's New in Tyler Parks and Recreation 2018.5



Also, should the registrant choose to stay in the class and click **Pay Now**, the invoice has been upgraded to allow the removal of line items:

Order Details

Profile Order History

Invoice

Individual Class 1
Registrant: Test Abhyankar

Fee Name	Invoiced	Payable
Simple Charge Fee	\$50.24	\$ 40.24
CC Fee	\$11.01	\$ 1.01
chair rentals (1 at \$4.00 ea.) Value for "Chair Type": White	\$4.00	\$ 4.00
Multi Family - Family Member #4	-\$10.00	\$ 0.00

Summer Camp Week 2
Registrant: Test3 Abhyankar

Fee Name	Invoiced	Payable
Summer Camp Fee	\$60.00	\$ 50.00
No Class Add On (1 at \$2.00 ea.)	\$2.00	\$ 2.00
chair rentals (1 at \$4.00 ea.) Value for "Chair Type": White	\$4.00	\$ 4.00
Discount2	-\$10.00	\$ 0.00

[Click Here to Make a Payment](#)

TRANSACTION AND INVOICE HISTORY

Profile > Transactions

Profile > Invoices

The status of past transactions no longer is changed following a refund, partial payment or full payment.

If a transaction is refunded, a new receipt is created. The original receipt shows **Completed** for partially paid and paid in full transactions and **Refunded** for partially refunded and refunded transactions.

An *Invoice Number* column has been added to the table on the Transaction History page:

Transaction History

Keyword Start Date End Date 

Minimum Amount Maximum Amount

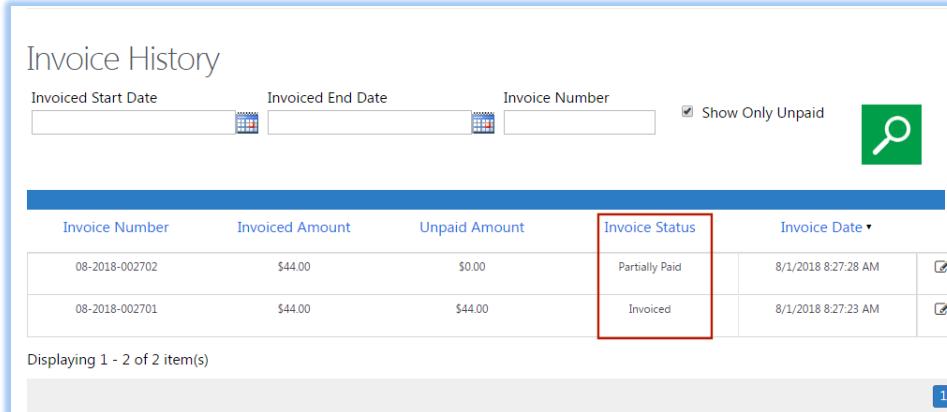
Transaction Date	Receipt Number	Amount	Invoice Number	Description	Status	Registrant
8/3/2018 2:18 PM	Payment Attempt	\$125.00	08-2018-002767	Class Registration for Coaching Clinic	Unfinished	Josey Wales
8/2/2018 2:21 PM	RECEIPT-08-2018-002935	\$21.00	08-2018-002702	Class Registration for Adolescent Flag Football	Completed	Josey Wales
8/2/2018 2:21 PM	RECEIPT-08-2018-002935	\$21.25	08-2018-002702	Class Registration for Adolescent Flag Football	Completed	Josey Wales
8/1/2018 3:47 PM	RECEIPT-08-2018-002925	\$3.00	08-2018-002731	Class Registration for Discount Class	Completed	Josey Wales
8/1/2018 3:47 PM	RECEIPT-08-2018-002925	\$0.00	08-2018-002731	Class Registration for Coaching Clinic	Completed	Wales Ward
8/1/2018 11:55 AM	Payment Attempt	\$82.50	08-2018-002708	Rental Payment for Allow Alcohol Custom	Unfinished	
8/1/2018 11:51 AM	Payment Attempt	\$82.50	08-2018-002707	Rental Payment for Allow Alcohol Custom	Unfinished	
7/31/2018 11:51 AM	Payment Attempt	\$22.00	07-2018-002686	Class Registration for Adolescent Flag Football	Unfinished	Josey Wales
7/31/2018 10:01 AM	Payment Attempt	\$22.00	07-2018-002684	Class Registration for Adolescent Flag Football	Unfinished	Josey Wales

Displaying 1 - 9 of 14 item(s)



An *Invoice Status* column has been added to the table on the Invoice History page:

What's New in Tyler Parks and Recreation 2018.5



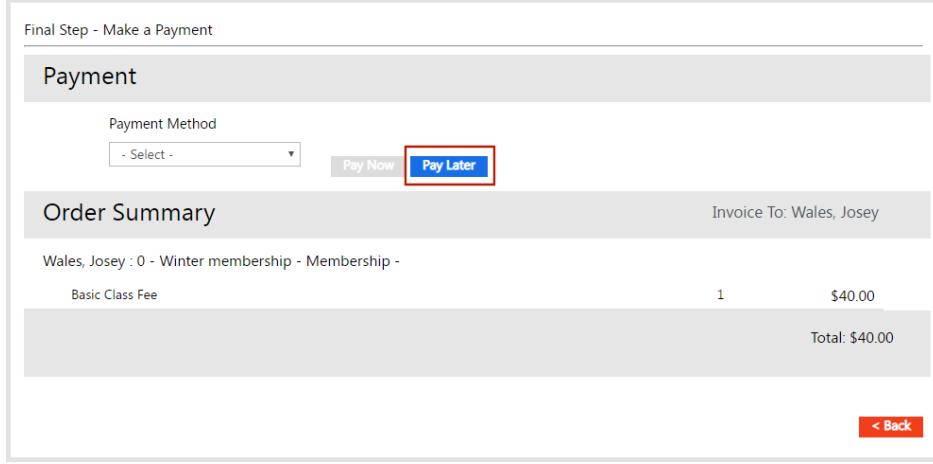
The screenshot shows the 'Invoice History' page. At the top, there are input fields for 'Invoiced Start Date' and 'Invoiced End Date' with calendar icons, an 'Invoice Number' input field, a checked checkbox for 'Show Only Unpaid', and a green search icon. Below the search bar is a table with columns: 'Invoice Number', 'Invoiced Amount', 'Unpaid Amount', 'Invoice Status' (with 'Partially Paid' and 'Invoiced' cells highlighted with a red box), and 'Invoice Date'. Two rows of data are shown: one for invoice 08-2018-002702 (status: Partially Paid) and one for invoice 08-2018-002701 (status: Invoiced). At the bottom, it says 'Displaying 1 - 2 of 2 item(s)' and has a page number '1'.

PAYMENT: CLASS, RENTAL AND MEMBERSHIP REGISTRATIONS

Main > Join Memberships/Browse Classes/Facilities > Select > Add to Cart > Checkout

To improve clarity, the **Invoice** button in the **Payment** section of the final step in registering for a class or rental item or joining a membership has been renamed **Pay Later**.

Below is an image of Final Step-Make a Payment page with the new **Pay Later** button:



The screenshot shows the 'Final Step - Make a Payment' page. The 'Payment' section has a 'Payment Method' dropdown set to '- Select -' and two buttons: 'Pay Now' and 'Pay Later' (the latter is highlighted with a red box). Below this is the 'Order Summary' table with columns: 'Order Item', 'Quantity', and 'Total'. The table shows one item: 'Basic Class Fee' with quantity '1' and total '\$40.00'. The total for the order is 'Total: \$40.00'. At the bottom right is a '< Back' button.